

RESOLUTION 85-2020

Resolution 85-2020 It was moved by Commissioner Laybourn and duly seconded by Commissioner Willeke to authorize the Chairman of the Board to execute the Victim Assistance and Law Enforcement (VALE) Grant Application relating to the future receipt of 2021 calendar year funds in the amount of \$14,780.00 pursuant to the terms as contained therein. This application is for the period of January 1, 2021 until December 31, 2021.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 29th day of September 2020, by Commissioner Laybourn who moved its adoption. The motion was seconded by Commissioner Willeke and on roll call vote, all votes being yes, the resolution was adopted.

Attest: Annie Hunt

Tony N. Wells
Chairman

Richard T. Willeke
Commissioner

Lee Ann Laybourn
Commissioner

VICTIM ASSISTANCE & LAW ENFORCEMENT (VALE) FUND

13th Judicial District
400 Warner Street
Fort Morgan, CO 80701

Grant Period (January 1, 2021 – December 31, 2021)

VALE GRANT APPLICATION

Applications are due by 5:00 p.m., October 5, 2020
Late, faxed or emailed applications will NOT be accepted

FOR INFORMATION AND QUESTIONS, PLEASE CONTACT:

Jill Olsen (970) 542-3473

Email: jolsen@13thda.com

Please read *Announcement of Funds and Instructions* before completing this document.

PLEASE DO NOT CHANGE THE FORMAT OF ANY TABLE ON THIS APPLICATION

APPLICATION CHECKLIST

A complete application includes all of the following items. Please use this form to double check that you have provided a complete application to VALE.

PLEASE DO NOT CHANGE THE FORMAT OF ANY TABLE ON THIS APPLICATION

Send 7 copies of the application, at least one of which has an original signature in BLUE ink.

SECTION A: Agency Information (Questions 1,2,3)

SECTION B: Project Narrative (Questions 4, 5, 6, 7)

- 4. Brief Project Title
- 5. Applicant Agency Description
- 6. Project Description
- 7. Problem Statement

SECTION C: Goals and Objectives (Question 8)

- 8. Goals and Objectives

SECTION D: Budget Information (Questions 9,10,11,12,13)

- 9. Budget Request- Current and Requested
- 10. Grant Budget Summary- January – December, 2021
- 11. Budget Detail and Justification
- 12. Total Agency Victim Services/Sex Assault Prevention Funding
- 13. Statement Ensuring Non-Duplication of Services

SECTION E: Continuation Applicants Progress Report (Question 14)

- 14. Summary of Progress

SECTION F: Coordination, Support and Networking (Questions 15, 16, 17)

- 15. Community Support, Coordination and Networking
- 16. Victim Rights Act
- 17. Victims Compensation

SECTION G: Evaluation (Question 18)

- 18. Evaluation

SECTION H: Financial Management (Question 19)

- 19. Financial Management

SECTION I: Supplemental Page – New Applicants Only (Question 20, 21)

- 20. New or Existing Project Designation
- 21. Work Plan

SECTION J: Certifications and Signatures (Question 22)

- 22. Signature Page (Blue Ink)

SECTION K: Appendices (Questions 23, 24, 25, 26, 27, 28, 29)

- 23. Letters of Support
- 24. Victims Rights Act brochure, if available
- 25. Organizational Chart

- 26. Job Descriptions
- 27. Board Members (private non-profits)
- 28. Proof of 501c (3) or evidence that application is in process (**new non-profits**)
- 29. Audit or Financial Review (one copy only)

SECTION A: AGENCY INFORMATION

A complete application includes all of the following items. Please use this form to double check that you have provided a complete application to VALE.

1) APPLICANT AGENCY

Applicant Agency: Washington County Sheriff's Office		VALE USE ONLY	
Division or Unit (if applicable): Victim service		App #	
Mailing Address: 26861 US Hwy 34		Grant #	
Street Address: 26861 US Hwy 3.4		Award \$	
County: Washington	Jud Dist: 13th		
City: Akron	Zip Code: 80720	New Applicant Agency	
Phone: 970-345-6865	Fax: 970-345-2419	Continuation Applicant Agency	
Email Address:			

2) CONTACT PERSON

Contact Person: Kim Guy	
Position: Victim Service Coordinator	
Phone: 970-345-6865	Fax: 970-345-2419
Email Address: kguy@co.washington.co.us	

3) FUNDS REQUESTED

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SECTION B: PROJECT NARRATIVE

4) BRIEF PROJECT TITLE:

<u>Washington County Victim Assistance Program</u>

5) DESCRIPTION OF APPLICANT AGENCY:

<u>The Washington County Victims Assistance Program provides service to victims of crime covered by the Victim Rights Act.</u>

6) DESCRIPTION OF PROJECT FOR WHICH FUNDS ARE BEING REQUESTED:

The Washington County Victim Assistance Services includes: On scene advocacy, follow-up Support to include filling out forms for the Victim compensation and protection orders, courtroom advocacy, referrals to other organizations that can help Victims through this process. We are in contact with the Victim throughout the criminal process to assist the Victim and make sure that they are given a voice in the judicial process.

7) PROBLEM STATEMENT: What problem in your community is your project or program addressing?

Washington County is spread out over 2,524 square miles and has 4823 residents. We are a farming community. With our program being the entity in the County to assist Victims. Because our county is so spread out it takes close to an hour for us to arrive on scene depending on where the incident takes place. Our county also has limited resources for victims, we work closely with our Churches, Washington county resources, and department of human services to find ways to get all of our Victims the service they need even if that is referring them and finding transportation to surrounding counties.

SECTION C: GOALS & OBJECTIVES

8) GOALS AND OBJECTIVES FOR THIS PROJECT (Important: See instructions first)

Goal 1: This project will provide direct services that assist crime victims with emotional and physical needs to stabilize their lives provide for a measure of safety and security, and/or enhance victims' experience with the criminal justice system.

✦ **VALE Objective 1:** Provide services to the following estimated UNDUPLICATED number of crime victims during the 12-month grant period (see instructions for examples)

COUNT EACH VICTIM ONLY ONCE, BY PREDOMINANT TYPE OF CRIME.

EST # VICTIMS	TYPE OF CRIME	EST # VICTIMS	TYPE OF CRIME
15	Child Physical Abuse	0	Survivors of Homicide Victims
5	Child Sexual Assault	2	Elder Abuse (including Economic exploitation and fraud crimes)
20	Domestic Violence	20	Assault
2	Adult Sexual Assault	0	Robbery / Bank Robbery
0	Adults Molested as Children	1	Victims of Vehicular Assault or Homicide, DUI/DWI Crashes, or Careless Driving resulting in Death
0	Other Violent Crimes such as Hate and Bias Crimes, Gang Violence (please specify):	15	Other: Including Federal Crimes (please specify), Menacing, Theft, Victim Retaliation, Intimidating a Witness and/or Victim

Total **UNDUPLICATED** VICTIMS ESTIMATED TO BE SERVED DURING THE 12-MONTH PERIOD: 80

✦ **VALE Objective 2:** Provide the following types of services to the following estimated number of victims:

COUNT EACH VICTIM ONLY ONCE FOR EACH APPLICABLE SERVICE, NO MATTER HOW MANY TIMES A PARTICULAR SERVICE IS PERFORMED. PLEASE SEE DEFINITIONS OF SERVICES IN INSTRUCTIONS.

EST # VICTIMS	SERVICES	EST # VICTIMS	SERVICES

80	Crisis Counseling	0	Emergency Financial Assistance
80	Follow-up	15	Emergency Legal Advocacy
0	Therapy	80	Victim Compensation Assistance (required)
0	Group Treatment/Support	60	Personal Advocacy
0	Shelter/Safehouse	80	Telephone Contact (Info/Ref)
80	Info/Referral In Person	0	Crisis Hotline Counseling
80	Criminal Justice Support + Advocacy	0	Other (Be Specific):

Total **UNDUPLICATED** VICTIMS ESTIMATED TO BE SERVED DURING THE 12-MONTH PERIOD: 555

8) GOALS AND OBJECTIVES FOR THIS PROJECT (CONTINUED)

Cont. GOALS & OBJECTIVES: Please include no more than two or three additional goals with objectives. All goals and objectives must fit on this page. Goals and objectives must be measurable and specific for the 12-month grant period (see instructions)

Goal I: To provide on scene crisis intervention to 65 Victims of crime.

Objective IA:

By December 31, 2021 Washington County Victim Service Program will provide on scene Crisis intervention to 80 victims of crime.

Objective IB:

By December 31, 2021 Washington County Victim Service Program will provide information referrals to 80 victims of crime.

Objective IC:

Goal II:

To provide Court room advocacy to victims of VRA crimes in Washington County. To ensure that the victim is informed and understands the court process and has a voice during the proceedings.

Objective IIA:

By December 31, 2021 Washington County Victim Service Program will provide court room advocacy to 45 victims of crime during County Court.

Objective IIB:

By December 31, 2021 Washington County Victim Service Program will provide court room advocacy to 35 victims of crime during District Court.

Objective IIC:

Goal III:

To attend training to better serve my victims of Washington County.

Objective IIIA:

To attend 1 domestic violence and 1 sexual assault classes to better serve to my victims.

Objective IIIB:

Attend 2 other classes that will better serve to my victims.

Objective IIIC:

SECTION D: BUDGET INFORMATION

9) BUDGET REQUEST

VALE Use Only: Application #

ALL APPLICANTS - (please do NOT change format of table or application)

Continuation Applicants fill out Sections 1, 2 & 3 / New Applicants fill out Section 2 ONLY.

<u>Continuation Applicants</u> (Section 1)	<u>ALL APPLICANTS</u> (Section 2)	<u>Continuation Applicants</u> (Section 3)
Current Grant Award (January - December 2020)	REQUESTED BUDGET (January - December 2021)	Increase OR Decrease
	PERSONNEL (employees of the applicant agency)	(+/-)
	Employee/Position	
Salaries:	\$12,000.00	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
FICA, Retirement, Fringe Benefits:	\$1800.00	\$
Subtotal	\$13,800	\$
SUPPLIES & OPERATING	SUPPLIES & OPERATING EXPENSES (communications, office supplies, copying, rent, phone,	(+/-)

	\$
	\$
	\$
	\$
	\$
	\$
Subtotal	\$
IN-STATE TRAVEL	
COVA	\$380.00
Lodging	\$600.00
	\$
	\$
Subtotal	\$980.00
EQUIPMENT	
	\$
	\$
Subtotal	\$
PROFESSIONAL SERVICES	
	\$
	\$
Subtotal	\$
TOTAL FUNDS	\$

tuition, registration fees & other items under \$5,000)	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Subtotal	\$
IN-STATE TRAVEL (itemize transportation/per diem, etc)	
COVA	\$380.00
Lodging	\$600.00
	\$
	\$
	\$
Subtotal	\$980.00
EQUIPMENT (items which cost over \$5,000 each)	
	\$
	\$
Subtotal	\$
PROFESSIONAL SERVICES	
	\$
	\$
Subtotal	\$
TOTAL FUNDS REQUESTED	\$

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10) GRANT BUDGET SUMMARY

This chart summarizes all dollars by category.
 All applicants should fill out pertinent sections: January 1, 2021 - December 31, 2021

BUDGET CATEGORIES	FUNDING REQUEST 2021 JANUARY-DECEMBER 2021
PERSONNEL	\$13,800.00
SUPPLIES & OPERATING	\$0
TRAVEL	\$980.00
EQUIPMENT	\$0
PROFESSIONAL SERVICES	\$0

TOTAL FUNDS REQUESTED

\$14,780.00

11) BUDGET DETAIL AND JUSTIFICATION

Do not exceed the two pages allowed for this budget narrative.
Please provide the following information for each budget category:

a) Please explain how you arrived at the cost of the salaries and benefits you are requesting:

Washington County Victim Service Coordinator's position is a part time position. The Sheriff's office has combined two-part time position to make a full time position for Kimberly Guy.. We are Requesting 40% of her salary from the Vale Grant. Our program also has a part time advocate that averages 60 hours a year that is paid fully from the sheriff's office.

b) Please provide the following ADDITIONAL information on the positions for which you are requesting funding:

Employee/Job Position Requested	Number of hours per week requested from THIS grant funding	Number of hours per week this position works in total
Kimberly Guy/Victim Service Coordinator	16	20
Brittani Kusel/ Victim Advocate	0	1.25

FOR EACH POSITION OR PORTION OF A POSITION YOU ARE REQUESTING, ALSO PLEASE ANSWER THE FOLLOWING:

c) Fully explain and justify (using concrete data) any increase in dollars and/or positions requested. See instructions for more detail.

d) SUPPLIES & OPERATING REQUEST AND MATCH: Please see instructions, and *fully explain and justify* the need for the current request and for any increase over the last year.

We are not requesting any funding for supplies and operating. The Sheriff's office will cover any expense for supplies, cell phone and dues.

e) TRAVEL REQUEST AND MATCH: Please see instructions, and *fully explain and justify* the need for the current request and for any increase over the last year.

We are only asking for enough funding to send our director to the COVA conference and to cover the cost of her lodging. The Sheriff's office will cover her travel expense to get to conference along with any food that is needed.

f) EQUIPMENT REQUEST AND MATCH: Please see instructions, and fully explain and justify the need for the current request and for any increase over the last year.

We are not asking for any funding for equipment.

g) PROFESSIONAL SERVICES REQUEST AND MATCH: Please see instructions, and fully explain and justify the need for the current request and for any increase over the last year.

We are not asking for funding for professional services.

h) DIFFERENCES FROM LAST YEAR'S REQUEST (Continuation Subgrantees ONLY): Please briefly summarize the reasons for the differences between this year's request and your most recent/current grant award.

We are requesting for 2021 that we receive funding from the Vale grant for salaries and conference fees, the Sheriff's Office will continue to cover the cost of day to day operations of the victim service program and also pay part of the salaries.

12) TOTAL AGENCY VICTIM SERVICES / SEXUAL ASSAULT PREVENTION FUNDING THAT YOUR AGENCY IS CURRENTLY RECEIVING

FUNDING AMOUNT		START DATE				END DATE					
		Month	/	Day	/	Year	Month	/	Day	/	Year
FEDERAL FUNDS:											
VAWA Funds:	\$										
VOCA Funds:	\$										
FVPSA (ACT) Funds:	\$										
Other US Dept of Justice	\$										

funds such as Byrne (DCSIP), Juvenile Justice, COPS, Etc.									
Sexual Prevention Funds	\$								
Other Federal Funds	\$								
STATE FUNDS:		Month	/	Day	/	Year	Month	/	Day / Year
State VALE Funds	\$								
State DAAP Funds	\$								
Other State Funds (e.g. general fund)	\$								
LOCAL GOVERNMENT FUNDS:		Month	/	Day	/	Year	Month	/	Day / Year
Local VALE Funds \$1478 ___13___ Judicial District 0.00		01		01		2020	12/		31 2020
PRIVATE OR OTHER FUNDS:		Month	/	Day	/	Year	Month	/	Day / Year
Private Funds	\$								
Other Funds	\$								

13) STATEMENT ENSURING NON-DUPLICATION OF SERVICES: Describe and justify the steps you have taken to ensure non-duplication of services with other comparable programs in your area.

The Washington County Victim Advocate Coordinator keeps detailed records and information, including offenders, victims, correspondence, court hearing, and monthly reports for victim-related crimes. A spread sheet is used to verify that services are not duplicated. The spread sheet includes each case number, along with names to verify that duplication of service is not occurring. The Washington County Victim Assistance Program is the only provider of victim services in Washington County. We collaborate with State Patrol to insure that we are not duplicating service. The records are kept in a secure location so that the victim's information is kept private.

**SECTION E: CONTINUATION APPLICANTS PROGRESS
REPORT (CONTINUATION APPLICANTS ONLY)**

14) Please provide a summary of the progress made in your project during time period defined below. (See instructions for more information)

For the following time period, please briefly summarize the progress made in meeting your prior and current grant goals and objectives, the specific services that have been provided, changes or improvements made and/or problems encountered.
(See instructions prior to filling out this section).

VALE Time Period: January - December 2020 (if you received funding for this period)
Due to the pandemic it was slow from March to May. July, August, and September has picked up.
My goals are to help as many victim's through the courts and any needs they may have during their difficult times.

**SECTION F: COORDINATION, SUPPORT & NETWORKING
(ALL APPLICANTS)**

15) COMMUNITY SUPPORT, COORDINATION AND NETWORKING

a) **LETTERS OF SUPPORT:** In the appendix (see #23) please attach 3 current letters of support from referral sources or other agencies whose support is key to your project. Below, list the agency name and person that provided the attached letters of support.

AGENCY	PERSON/POSITION	VALE USE ONLY
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Washington County Justice Center	Captain Amanda Stivers	
Washington County Justice/Sheriff's Office	Lieutenant Gerard O'Halloran	
District Attorney	Mark Swieckowski	

b) List the agencies/individuals who make referrals to your program for victim services: (List only the 10 most frequently referring)

Washington County Combined Courts	Centennial Mental Health
Washington County Department of Human Services	Rural Communities Resource Center
Town of Akron	
Washington County Sheriff's office	
Colorado State Patrol	

c) List the agencies/individuals to which you make referrals for victims served by your agency: (List only the 10 most frequently referring)

S.H.A.R.E	Washington County Department of Human Services
S.A.R.A House	Caring Ministry
In His Name Food Pantry and Clothing give away	Rural Communities Resource Center
Help for Abused Partners	
Red Cross	

16) VICTIMS RIGHTS ACT (See instructions for more information)

a) Training: What training does your agency provide to direct services staff and volunteers about giving information to the victim on the rights under the Colorado Constitution?

Our agency will be Providing training in 2021 for our deputies and victim service staff on VRA.

b) Have you and members of your agency read and understand the rights afforded to crime victims pursuant to Section 21-4.1-302.5 CRS and the services delineated pursuant to Sections 24-4.1-303 CRS and 24-4.1-304 CRS?

YES

NO

c) Date of last training and provided by whom?

07/28/2020 at the Washington County Sheriff's Office
Victim Rights Act
By Kirsten Logan (Statewide Training Coordinator)
Nancy Lewis (Executive Director)

d) How do you notify victims of their rights under the Victims Rights Act?

Victims of crime are notified of their rights, verbally, in person or by phone. They are also provided the VRA pamphlet that the 13th Judicial District Has created for our use.

e) How do you document that such notification has been given, if appropriate?

We document this in our Spread sheet and also the officer documents it in their incident report.

f) Does your agency have a statutory mandate to notify victims under the Victim Rights Act?

YES

NO

g) List the approximate number of notifications made by your agency each year

h) Does your agency have a statutory victims' rights brochure that is distributed to victims?

YES

NO

**If yes, please attach one copy in the appendix of the grant application*

i) In what languages is your victims' rights act brochure available?

English, Spanish And Somali.

AVRA pamphlet is also provided by the Washington County Victim Services to victims who are incarcerated in the Washington County Justice Center.

j) Does your agency deny services to victims based on their age, race, color, creed, religion, gender, physical/mental disability, national origin or sexual orientation?

YES

NO

17) VICTIM COMPENSATION (See instructions for more information)

a) How does your agency regularly inform victims of the Victim Compensation program and assist them in applying when appropriate?

The on call Advocate provides the victim with the Victim Compensation paperwork at the first follow-up visit or during a subsequent visit with the victim. The Advocate will assist the victim with completing the form and submitting the paperwork to the board.

b) Are there any major issues that hinder victim assistance programs in assisting crime victims in filing for Victim Compensation benefits and understanding eligibility?

The Victim Compensation paperwork is explained to the victim, and the advocate offers to help the victim complete the form. Usually if a victim doesn't want victim's compensation it is because they do not want the defendant to have to reimburse victim compensation for it. The other reason we hear that they don't want to complete the paperwork is because they don't think they need help or don't think they need counseling.

c) Please describe how your agency tracks funds and services to ensure that it is not using VALE funds to provide services which could be or have been paid for by Victim Compensation?

The Vale funds are tracked by both the Washington County Treasurer's Office and the Finance Director at

the Washington County Sheriff's Office. An Audit of these funds are done annually.

d) Are any of the services provided by your agency eligible for Victim Compensation reimbursement?

YES

NO

If yes, please explain:

e) Does your agency regularly receive Victim Compensation training for direct services staff or volunteers? When was the last time you requested training?

YES

NO

Date of Last Training 07/28/2020

Training Provided By: Kirsten Logan

Have you ever requested Victim Compensation training? no

Is so, when? _____

SECTION G: EVALUATION

18) EVALUATION: EFFICIENCY MEASURES; EFFECTIVENESS MEASURES

(ALL APPLICANTS) (SEE INSTRUCTIONS)

EVALUATION: The Washington County Victim Assistance Program is very serious about providing excellent service to the victim of crime in Washington County. The Officers and Advocates meet throughout the year to discuss our procedures and the effectiveness of the methods that are being used to make sure that all victims of crime are receiving the best assistance available to them A survey is sent out with a self-address stamped envelope to receive feedback from the victims on how effective our services are.

EFFICIENCY MEASURES: The Washington County Victim Assistance Program Measures our efficiency by comparing the number of victims of crime and the number of victims our program has assisted. Our goal is to make sure that 100% of victims in Washington County Receive the assistance they need to help them through the criminal process and also to help deal with the emotional trauma of the crime.

EFFECTIVENESS MEASURES: our effectiveness measure are gauged by feedback from the Victims we assist. The Sheriff will give input, along with the other Advocates, to make sure that all services are provided to each victim of crime. The survey that is sent out to victims assists us in determining how effective our services are.

SECTION H: FINANCIAL MANAGEMENT (ALL APPLICANTS)

19) FINANCIAL MANAGEMENT: Please answer the following questions

a) Please provide the date of your last independent audit or financial review

The last audit took place May 2020 for 2019 calendar year

**Enclose one copy of your most recent audit or financial review, including management report or other auditor comments, with your set of applications*

SECTION I: SUPPLEMENTAL PAGES FOR NEW APPLICANTS ONLY

20) NEW APPLICANTS ONLY (Continuation application do NOT need to fill out this section)

a) PLEASE CHECK ONE:

<input type="checkbox"/>	Start a <u>new</u> victim services project
<input type="checkbox"/>	Expand or enhance an <u>existing</u> project <u>not</u> funded by these funds in a previous year.

21) WORKPLAN FOR ACHIEVEMENT OF GOALS AND OBJECTIVES: (See instructions)

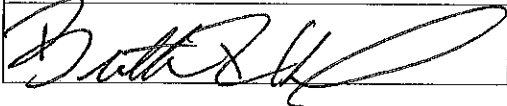
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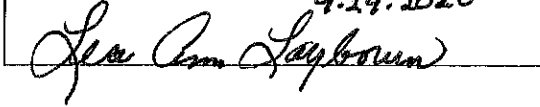
SECTION J: CERTIFICATION & SIGNATURES

22) Original signatures of each required; *please use BLUE INK* to distinguish the original from copies. Please see instructions for further information if a signing authority is unavailable. *In accordance with the Colorado Revised Statutes 24-72-202,6, information supplied in this application is public record.*

APPLICANT AGENCY		PROJECT DIRECTOR	
Agency	Washington County Sheriff's Office	Name	Kimberly Guy
Street	26861 US HWY 34	Position	Victim Service Coordinator
Mailing	26861 US HWY 34	Agency	Washington County Sheriff's Office
City/State	Akron CO	Mailing	26861 US HWY 34
Telephone #	970-345-6865	City/State	Akron Co
Fax #	970-345-2419	Telephone #	97-645-6865
Email		Fax #	970-345-2419
		Email	kguy@co.washington.co.us
		Signature & Date	<i>Kimberly A Guy 09-28-2020</i>

FINANCIAL OFFICER		AUTHORIZED OFFICIAL	
Name	Brittani Kusel	Name	LeaAnn Laybourn
Position	Finance Director	Title	Chairperson
Agency	Washington County Sheriff's Office	Agency	Washington County

Mailing	26861 US HWY 34
City/State	Akron Co
Telephone #	970-345-6865
Fax #	970-345-2419
Email	bkusel@co.washington.co.us
Signature & Date	

Mailing	150 Ash Ave
City/State	Akron Co
Telephone #	970-345-6865
Fax #	970-345-2419
Email	llyborn@co.washington.co.us
Signature & Date	 9.29.2020

SECTION K: APPENDICES (ALL APPLICANTS)

Attach the following items to each of the SEVEN copies of the application EXCEPT for the audit or financial review. Only one copy of the audit or financial review is required.

23) Letters of Support

24) Victims Rights Act Brochure (if available)

25) Organizational Chart

26) Job Descriptions

27) Board Member (private or non-profits)

28) Proof of 501c (3) or evidence that application is in process (new non-profit organizations)

29) Audit or Financial Review (one copy only)

Washington County Sheriff's Office

26861 Hwy. 34 • Akron, Colorado 80720 • (970) 345-6865 • Fax (970) 345-2419

23 September 2020

VALE Board
Thirteenth Judicial District
251 16th St
Burlington, CO 80801

Re: Washington County Sheriff's Office Grant Application

To Whom It May Concern:

I would like to express my support for receipt of a grant to the Washington County Sheriff's Office, as the victim advocates with this office have been an asset in my investigations over the course of my tenure as investigator with this office.

They served as liaison with other agencies such as SARA, Inc. in Fort Morgan by setting appointments and such, as well as keeping victims and in many cases, their parents or guardians apprised of progress in these investigations. This allowed me to devote my time to conducting investigations.

The victim advocates with this office have also assisted deputies handling domestic violence cases with much the same way as they have assisted me and are a valuable asset.

Favorable consideration of a grant for this office would be appreciated.

Sincerely,



Gerard O'Halloran
Lieutenant
Washington County Sheriff's Office
26861 US Highway 34
Akron, CO 80720
970 345 6865 Extension 2004
gohalloran@co.washington.co.us

Washington County Sheriff's Office

26861 Hwy. 34 • Akron, Colorado 80720 • (970) 345-6865 • Fax (970) 345-2419

September 22, 2020

Dear Vale Board Members,

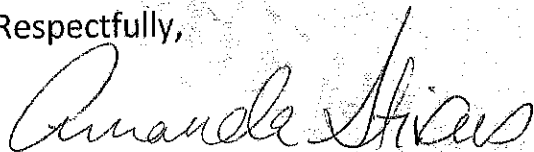
I am writing a letter of support for the Washington County Victim Assistance Program.

I have served the Washington County Sheriff's Office for 21 years in the detention facility. I presently oversee the facility as the jail Captain. I and the detention staff work closely with the victim services and we are very impressed with the services that they provide. They are a valuable resource and they work diligently to support all victims of crime.

Washington County Sheriff's Office is strong supporters of this program and we value the Victim Services staff for their dedication and commitment. We would encourage any support given to assist in maintaining such a necessary resource.

If I can be of further support or answer any questions please do not hesitate to contact me at astivers@co.washington.co.us or 970 345-6865 ext. 2003.

Respectfully,



Captain Amanda Stivers

Washington County Sheriff's Office

Company Name

September 25, 2020

Street Address
City, ST ZIP Code

To Whom It May Concern:

In my position as the deputy district attorney for Washington County, County Court, I have worked with Kim Guy for the past year. Within that time, Kim has been a gracious facilitator as the victim advocate between the DA's office and the many individuals for whom she has helped throughout the court process.

The services of a victim advocate such as Kim Guy have become an essential part of our justice system, and the proper resources need to be used so that the services of a victim advocate continue to exist. As such, I am honored to submit this letter expressing my support for Kim to continue her good work in Washington County.

Sincerely,

Mark Swieckowski

Washington County Sheriff's Office



Sheriff Jon Stivers

"Serving with P.R.I.D.E"

Undersheriff Robbie Furrow

www.washcountysheriff.com

www.washcountyjustice.com

26861 HWY 34 AKRON, CO 80720

(970)345-6865

FAX (970)345-2419

September 25, 2020

To: Dear Vale Board Members,

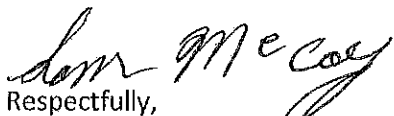
Please accept this letter in support of the Washington County Victim Assistance Program to obtain Vale Grant Funding.

As the Patrol Lieutenant for the Washington County Sheriff's Office and a former Sheriff from the Yuma County Sheriff's Office, I know the importance of having a good Victim's Advocacy Program. I am well aware of the struggle it can be to obtain funding to support this essential program. As crime is on the rise and county budgets are becoming tighter and tighter, it only becomes more critical to ensure that adequate grant funding is obtained to keep this program properly funded.

As we all know, finding good, dedicated, Victim's Advocates is hard to do. The Washington County Victim's Assistance Program is very fortunate to have two of them, Kim Guy and Brittani Kusel. Both Kim and Brittani are well trained and provide all of our victim's with the courtesy and professionalism that they deserve.

With continued funding from Washington County and the Vale Board, The Washington County Victim's Assistance Program will be able to stay in compliance with the Victims Right Act. The Victim's Right Act ensures that all of our victims of are treated with fairness, respect, dignity and that the victims are free from harassment and abuse.

Thank you for your time and consideration of this important matter.


Respectfully,

Lieutenant Sam McCoy
Washington County Sheriff's Office

13th JUDICIAL DISTRICT
ATTORNEY'S OFFICE

Morgan & Kit Carson County
400 Warner Street Fort
Morgan, CO 80701

Logan, Phillips, Sedgwick,

Washington & Yuma

County

110 N. Riverview Road, Rm 105
Sterling, CO 80751

Washington County
Victim Services

Can be reached by sending a
letter to:
Washington County Victim
Services

26861 Hwy 34
Akron, CO 80720

Or
by using the kiosk and sending
a kite through Legal with questions
concerning the case.

DEFINITIONS:

Advisement

Court hearing where the defendant is notified of his or her rights and potential charges against them.

Arrignment

Court hearing where a defendant pleads guilty or not guilty. Witnesses do not testify at this hearing.

Arrest

Taking into custody of a person by a law enforcement agency.

Bond/Hearing

Waiting by the County to determine how much bail is required to have a defendant released from custody.

Continuance

When a court hearing is continued.

Cold Case

A term used to describe unresolved cases that happen when all leads have been exhausted and result in no suspects.

Critical Stages

Even in a case when victims' rights must be considered, it is explained in this booklet.

Defendant

A person who is accused of committing a crime.

Disposition

When a case is resolved without a trial.

Filing of Charges

Presentation of written charges to the Clerk of Court. The document is also called a complaint and information and indictment.

Motions Hearing

A hearing where a judge decides what evidence will be allowed at trial. A victim may be called to testify in this hearing.

No Contact

A condition of bond that requires that a defendant cannot have contact with a victim by phone, text, or through a third person or in person.

Plea Agreement

A defendant pleads guilty to a charge or a lesser charge in return for a sentence that may be less than if convicted of all charges at trial.

Preliminary Hearing

A hearing to determine if there is probable cause to believe that a crime was committed by the defendant. This is the first hearing when witnesses may have to testify.

Probation

If the release under specific conditions of a person convicted of a crime is an alternative to imprisonment.

Restitution

A court conviction, a defendant can be ordered to pay the victim for financial losses caused by criminal conduct. This is different from Victim Compensation.

Sentence

The penalty that is given by a judge to a defendant after their conviction of a crime.

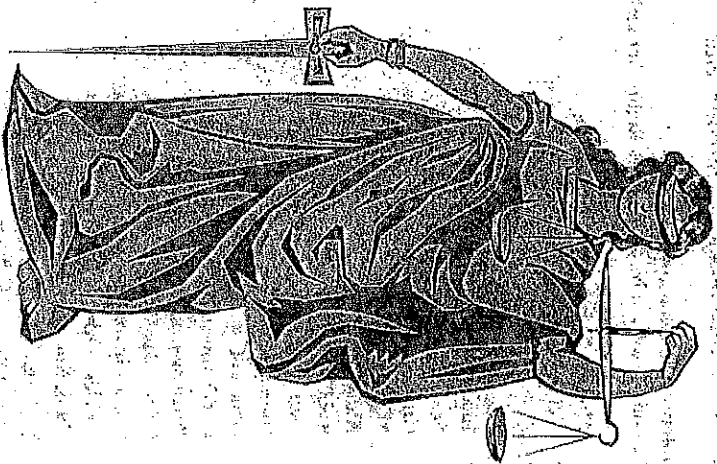
Subpoena

A court order to appear in court, which is mailed to the witness or personally delivered.

Trial

An examination of facts and law before a judge or jury. Evidence is presented to determine whether or not the defendant is guilty and a reasonable doubt of committing the charged crime(s).

Your Constitutional Rights
As a Victim of a
Violent Crime
While Incarcerated



Office of the District Attorney
Thirteenth Judicial District

Serving Kit Carson, Logan,
Morgan, Phillips, Sedgwick,
Washington & Yuma Counties

Case # _____

13th XEER IIALIYAHHA
MAXKAMADDA DEGMADDA
XAFIISKA

Morgan & Kit Carson County

400 Warner Street
Fort Morgan, CO 80701
(970) 542-3420
(970) 542-3421 (fax)

Logan, Phillips, Sedgwick,

Washington & Yuma County
110 N. Riverview Road, Rm 105
Sterling, CO 80751
(970) 522-2973
(970) 542-3421 (fax)

Lacognata Magdalenya Dhibanaha

Dembi
400 Warner Street
Fort Morgan, CO 80701
(970) 542-3473

Taasi waxaa dheer xaq u la hada in lagu
wargeloyo goobjoogna u ahaato,
dhibanaha xitaa wuxuu xaq u leeyahay
in la dheegysto dhageysiga damnada uu
dhigista, ogoaanshaha baryadda
gorgortan iyo xukunta. Dhibanaha
wuxuu xaq u leeyahay in ka biirto.

SEARAAAD:

Tallosima:

Dhageysiga maxkamadda halba cedeysanaha lagu
cedeyo xaqiisa ama xaqeeda suurogaha ah cedeysiga
lagu soo oogay.

Edeynta:

Dhageysiga maxkamadda halba cedeysanaha uu qiro
innu dambilis yahay ama usana qiima. Maqaradyasha
na ku maqaradka dhageysiga.

Xoridda:

Qof guddo dhigista ee wakadaha xoojinta sharciga.
Dhageysiga maxkamadeed waxay ku xiranahay in la
damnadiyo baahan yahay in la baxo la hor
cedeysanaha in la laga sii deynta gacna ku haynta.

Isku Xitka Dhageysiga:

Marka ay dhageysiga maxkamadda sii socoto.

Sii Socoshadda:

Eey bixan loo istaafano in lagu geesto daawad aad la
xalin. Tani waxay dhacdaa marka dhannan
horseedayaasha laga samo ratiifadeedna noqoto tuhun
ka'an.

Daawad Qabow:

Dhacdooyinka dawo marka xunugda dhibanaha loo
kaxaylo sida lagu sharcay bang yarahaan.

Heerarka Qaarba ah:

Waa gofka lagu soo cedeeyay amu dembi falay.

Is difaace:

Marka daawad la xaxaylo daawad qaadis ka'an.

Dabciqiga:

U soo bandhigida cedeeynta qoraal ah Xoghaynta
Maxkamadda. Qoraalka xitaa waxaa loogu yeeraa
cedeeynta iyo machinamada ama cambaareynta.

Soo jeedinnadda Dhageysiga:

Dhageysiga halba uu garyaqanka go'aanmawo
cadyarnab ee loo ogoomayna daawad qaadis.

La Xiriir ka'an:

Dhibane waa laga yabaa in loogu yeero amu ka maqarad
furo dhageysiga.

Baryoona Heeshtis:

Waa xaddad isbu-xitka masoo tincanheedu yahay
cedeysanah xiriir kulama laban karo dhibane lakeefoon,
waraaq, qofka ee seddexaad ama shaqsi ahanba.

Dhageysiga Bilowga ah

Waa dhageysi lagu go'aanmawo haddii ay jirto aszabab
haboon ee la qadani karo in dembiga uu galay
cedeysanaha. Tani waa dhageysiga koowad marka uu
maqaradyasha lagu yabo-jiray maqarad fura.

Bannaan ka dayis:

Sii deynta, xalidda qara ah, qof lagu xukmay dembi oo
looga dhigayo bedalka xasigeena.

Dib u soo celin:

Xukunka ka dib, cedeysanaha laga yabees in lagu amro
innu siiyo dhibanaha dhageysiga la jiray ee sababay fal
dambiyeeda. Tani waa ka duwan tahay Magdalenya
Dhibanaha.

Xukunka:

Ganacna uu simayso garyaqanka cedeysanaha kuna xinta
fal dembiyeeda.

Qoraal Amareedka Maxkamadda:

Waa amarka maxkamad ee aad ku
istanaayo maxkamadda masoo lagaysta soo gudbiyayo.
maqaradyasha ama u keeysta shaqsi ah.

Daawad qaadis:

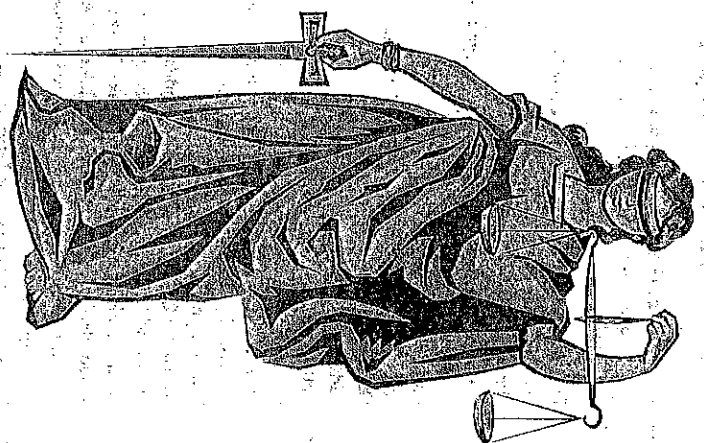
Incihanka ama xaqiig ah iyo sharciga hortisa ee
garyaqanka ama qeeximo... Cadeymaha waxaa loo soo
bandhigaya in la go'aanayo in ama cedeysanaha usana
ahayn dembilis ka fog shaki maqarad ah ee gelista dembi
lagu soo oogay dembiyo).

Xuquuqdaada Dastuuriga

ab

Sidi Dhibane ah

Dembi gacan ka badal ah



Briting & Ronton

Xeer Ilaaliya Degmadda

Xafiiska Xeer Ilaaliya Degmadda

Maxkamadda Sedex iyo

Tobanaad ee Degmada

Serving Kit Carson, Logan,

Morgan, Phillips, Sedgwick,

Washington & Yuma Counties

**OFICINA DEL FISCAL DEL
13^{er} DISTRITO JUDICIAL**

Condado de Morgan y Kit Carson

400 Warner Street

Fort Morgan, CO 80701

(970) 542-3420

(970) 542-3421 (fax)

Condado de Logan, Phillips

Sedgwick

Washington y Yuma

110 N. Riverview Road, Rm 105

Stirling, CO 80751

(970) 522-2973

(970) 542-3421 (fax)

Fondo de Indemnización para

Víctimas de Delitos

Además del derecho que se informará y presentará, la víctima también tiene el derecho a ser escuchada en las audiencias sobre reducción de fianza o aceptación de convenio negociado, y al momento de dictarse el veredicto. La Víctima tiene el derecho a hacer su aporte al tribunal respecto de la continuación de las peticiones.

DEFINICIONES:

Notificación de derechos:

Audiencia judicial en la cual se notifica al demandado cuáles son sus derechos y los cargos que posiblemente se presenten en su contra.

Acusación:

Audiencia judicial en la cual el Demandado se declara culpable o inocente. Los testigos no ofrecen declaración en esta audiencia.

Detención:

El arresto de una persona por parte de la autoridad de orden público.

Audiencia de fianza:

Audiencia judicial para determinar el monto de la fianza que debe ofrecerse antes de que el demandado pueda ser liberado.

Aplazamiento:

Momento en que se aplaza la audiencia judicial.

Caso Abierto:

Término utilizado para describir casos sin resolver. Esto sucede cuando se han arrojado todas las pistas y no se han encontrado sospechosos.

Episodios Fundamentales:

Eventos de un caso en el cual deben considerarse los derechos de las víctimas según se explica en este folleto.

Demandado:

Persona acusada de haber cometido un delito. Cuando se resuelve un caso sin juicio.

Resolución:

Presentación de cargos escritos al Secretario del Tribunal. El documento también se denomina

Presentación de Cargos:

demand a y denuncia o auto de procesamiento.

Audiencia de Peticiones:

Audiencia en la cual el juez decide qué medios de prueba se admitirán en juicio. Es posible que se llame a declarar a la víctima en esta audiencia.

Sin Contacto:

Condición de la fianza que se refiere a que el demandado no puede tener contacto con la víctima personalmente o por medio de llamadas telefónicas, cartas o textos.

Convenio declaratorio:

El demandado se declara culpable de algún cargo o de un cargo menor a cambio de una condena que podría ser inferior a la que recibiría si fuera condenado por todos los cargos en juicio.

Audiencia preliminar:

Audiencia para determinar si existe causa probable para creer que el demandado cometió algún delito. Esta es la primera audiencia en la cual es posible que los testigos deban ofrecer declaración.

Libertad condicional:

La liberación, en condiciones específicas, de una persona, condenada por un delito, como alternativa a la prisión.

Resarcimiento:

Después de la condena, se le puede ordenar al demandado que resarza a la víctima por las pérdidas financieras derivadas de su comportamiento delictivo. Esto es diferente de la indemnización para Víctimas. La sanción que ordena el juez para el demandado al momento de declarar la condena de un delito.

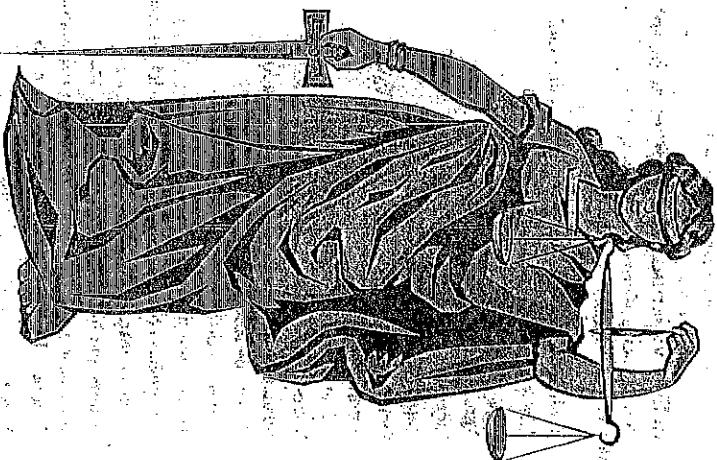
Citación:

Orden judicial para comparecer en el tribunal, que se envía por correo o se le entrega personalmente al testigo.

Juicio:

Análisis de cuestiones de hecho y de derecho ante el juez. La prueba se presenta para determinar si el demandado es culpable o inocente.

*Sus Derechos
Constitucionales
Como Víctima de un
Delito Violento*



Bertriny B. Carlson

Fiscal de Distrito

Oficina del Fiscal de Distrito
Decimotercero Distrito Judicial

Al servicio de los Condados de Kit

Carson, Logan,

Morgan, Phillips, Sedgwick,

Washington y Yuma

**13th JUDICIAL DISTRICT
ATTORNEYS OFFICE**

Morgan County
400 Warner Street
Fort Morgan, CO 80701
(970) 542-3420

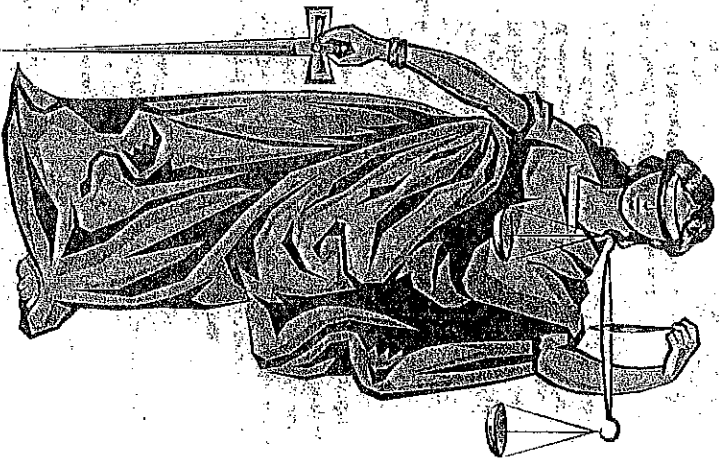
*Logan, Kit Carson,
Phillips, Sedgwick,
Washington & Yuma Counties*
110 N. Riverview Road, Rm 105
Sterling, CO 80751
(970) 522-2973

Crime Victim Compensation Fund
400 Warner Street
Fort Morgan, CO 80701
(970) 542-3473

DEFINITIONS:

- Advisement:** Court hearing where the defendant is notified of his or her rights and potential charges against them.
- Arraignment:** Court hearing where a defendant pleads guilty or not guilty. Witnesses do not testify at this hearing.
- Arrest:** The taking into custody of a person by a law enforcement agency.
- Bond Hearing:** A hearing by the Court to determine how much bail is required to be posted before the defendant can be released from custody.
- Continuance:** When a court hearing is continued.
- Cold Case:** A term used to describe unsolved cases. This happens when all leads have been exhausted and resulted in no suspects.
- Critical Stages:** Events in a case when victims' rights must be considered as explained in this booklet.
- Defendant:** A person who is accused of committing a crime.
- Disposition:** When a case is resolved without a trial.
- Filing of Charges:** Presentation of written charges to the Clerk of Court. The document is also called a complaint and information or an indictment.
- Motions Hearing:** A hearing where a judge decides what evidence will be allowed at trial. A victim may be called to testify in this hearing.
- No Contact:** A condition of bond that means that a defendant cannot have contact with a victim by phone, letter, through a third person or in person.
- Plea Agreement:** A defendant pleads guilty to a charge or a lesser charge in return for a sentence that may be less than if convicted of all charges at trial.
- Preliminary Hearing:** A hearing to determine if there is probable cause to believe that a crime was committed by the defendant. This is the first hearing when witnesses may have to testify.
- Probation:** The release, under specific conditions, of a person convicted of a crime as an alternative to imprisonment.
- Restitution:** After conviction, a defendant can be ordered to pay the victim for financial losses caused by criminal conduct. This is different from Victim Compensation.
- Sentence:** The penalty that is given by a judge to a defendant upon conviction of a crime.
- Subpoena:** A court order to appear in court, which is mailed to the witness or personally delivered.
- Trial:** An examination of issues of fact and law before a judge or jury. Evidence is presented to determine whether or not the defendant is guilty beyond a reasonable doubt of

*Your Constitutional Rights
As a Victim of a
Violent Crime*



Berling & Ranton
District Attorney

Office of the District Attorney
Thirteenth Judicial District

Serving Kit Carson, Logan,
Morgan, Phillips, Sedgwick,
Washington & Yuma Counties

In addition to the right to be informed and present, a victim also has the right to be heard at hearings on bond reduction, acceptance of a negotiated plea and at sentencing.

All victims of a crime are entitled to a free copy of the initial police report related to their incident.

ORGANIZATIONAL CHART
WASHINGTON COUNTY VICTIM ASSISTANCE PROGRAM

County Commissioners – Chairman – Lea Ann Laybourn

Sheriff – Jon Stivers

Undersheriff – Robbie Furrow

Finance Director – Brittani Kusel

Project Coordinator – Kimberly Guy

Victim Advocate Assistant – Brittani Kusel

WASHINGTON COUNTY SHERIFF'S OFFICE
JOB DESCRIPTION

JOB TITLE: VICTIM ADVOCATE PROJECT COORDINATOR.

GENERAL DUTIES: The VA performs a variety of duties related to the coordination of this Department's Victim Advocate Program. The VA will contact victims of crime to offer support, information, counseling and resources. The VA will be available 24 hours a day, 7 days a week for any situation that may require VA assistance.

SUPERVISION EXERCISED: Coordinator has supervisor responsibility over Victim Advocate Assistant.

SUPERVISION RECEIVED: Reports directly to the Washington County Sheriff. Washington County Sheriff and Undersheriff provide advisory support as needed.

EXAMPLES OF DUTIES:

- Help Victims regain their physical and emotional well being by means of intervention and advocacy.
 - Assess the needs of victims and makes the appropriate referrals and necessary follow-up.
 - Assist victims during all Court proceedings including Restraining Orders (civil, mandatory and emergent.)
 - Keeps victims informed about status of their case.
 - Assist victims with the return of their property.
 - Inform victims of the release of the defendant from custody pending prosecution.
 - Making budget recommendations as to the program.
 - Make victims aware of Victim Compensation.
 - Collect statistical data.
 - Updating resource directory for victims of crime.
 - Assists in recruitment of volunteers, over sees some of their training and general job performance.
 - Death Notifications
 - Writing Grants and keeping up with quarterly reports under grant guidelines.
- These duties are to be illustrative only and are not intended to be all inclusive.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Good skills in all areas of communications and organizational skills.
- Gets along well with others.
- Have an open, non-judgmental attitude toward victims, regardless of their circumstances.
- Ability to be an advocate for victims.
- Be able to explain the intricacies of the investigations and court process.
- Ability to work well with members of the Community, Law Enforcement, Officers, and Personnel from other agencies.

WASHINGTON COUNTY SHERIFF'S OFFICE
JOB DESCRIPTION

JOB TITLE: VICTIM ADVOCATE ASSISTANT

GENERAL DUTIES: Performs a variety of duties related to advocating for victims of crime, reported to law enforcement agencies within this County. Will contact victims to offer support, information, counseling, and resources.

SUPERVISION RECEIVED: Reports directly to the Washington County Victim Assistance Project Coordinator and/or the Washington County Sheriff.

EXAMPLES OF DUTIES:

- Help victims regain their physical and emotional well being by means of intervention and advocacy.
- Assess the needs of the victims and makes the appropriate referrals and necessary follow-up.
- Assist Victims in all Court proceedings including Restraining Orders (civil, mandatory, or emergent.)
- Keeps victims informed about the status of their case.
- Assist victims of the release of the defendant from custody pending prosecution.
- Make victims aware of victim compensation.
- Keeps a log of assistance activity.

These duties are to be illustrative only and are not intended to be all inclusive.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Good skills in all areas of communications.
- Gets along well with others.
- Have an open mind, non-judgmental attitude toward victims, regardless to their circumstances.
- Ability to be an advocate for victims.
- Be able to explain the intricacies of the investigation and court process.
- Ability to work well with members of the Community, Law Enforcement Officers, and Personnel from other agencies.
- Good organizational skills.