

January 12, 2016

At a regular meeting of the Board of County Commissioners, Washington County Colorado, held at the Courthouse in Akron, Colorado on Tuesday the 12th day of January 2016, there were present:

Terry Hart, Chairman	present
David Foy, commissioner	present
Lea Ann Laybourn, commissioner	present
Garland Wahl, clerk of the board	present
Peter 'Larry' Vana, county attorney	present
Chris Packer, county administrator	present

The meeting was opened with the Pledge of Allegiance.

**Resolution 139-2015** It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to adopt this resolution that will abolish the position of the Assistant to the Board. On roll call vote, all votes being yes, the motion passed. (Not for public review)

**Resolution 140-2015** It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to adopt this resolution addressing the maintenance department current appointment. On roll call vote, all votes being yes, the motion passed. (Not for public review)

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to approve the following:

- **Schedule of Bills for the County** from the General, Road and Bridge, Health Care, TV Translator, Landfill, and Justice Center funds, payables for January 12, 2016 with a value of \$173,462.17.

On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the **Minutes January 5, 2016**. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the following:

- **Schedule of Bills for the Nursing Home** for January 12, 2016 with a value of \$52,071.37.

On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to approve the following:

- **Schedule of Bills for Pioneer Haven** for January 12, 2016 with a value of \$5003.05.

On roll call vote, all votes being yes, the motion passed.

Brenda Rhea, **Nursing Home Administrator**, reported there were 23 residents today. Rhea reported she is going to cross train a C N A to work in the kitchen. The C N A that is cleaning at the Clinic is working out well. Rhea said she would be putting articles in the local papers about the new nursing home. Rhea will also advertise in the paper about openings at Pioneer Haven.

Chris Packer, **County Administrator Report:**

- Appoint interim by resolution to replace Maintenance Supervisor and what to pay
- Received the bill for tree removal and trimming from Brock Maggard. An add-on to the original quote was requested when Maggard was asked to remove an additional tree at the courthouse that cost \$250 and some trees at the fairgrounds at a cost of \$350. Commissioners instructed Packer to voucher for payment of the entire bill.
- Received Transport Permit TP16-1000 this morning.

**Planning and Zoning**

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to ratify the signature of Chris Packer on the **Special Transport Permit-Not Drilling Rig (TP16-1000)** for **Northern Production Company LLC** to travel down county roads. On roll call vote, all votes being yes, motion was passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to the ratify the signature of Val Foutz on the **Special Transport Permits – Not Drilling Rig (TP16-49 thru TP16-93)** for **John Bunning Transfer Co. Inc.** to travel down county roads. On roll call vote, all votes being yes, motion was passed.

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to ratify signature of Chris Packer on the **Special Transport Permits – Not Drilling Rig (TP16-94 TP16-137)** for **John Bunning Transfer Co. Inc.** to travel down county roads. On roll call vote, all votes being yes, motion was passed.

**The Regular Annual Reorganization Meeting** of the Board of County Commissioners of Washington County, Colorado was called to order by Terry Hart, Chairman Board of County Commissioners, on the 12th day of January, 2016, in the Courthouse in Akron, Washington County, Colorado, in accordance with the annual procedure of the Board of County Commissioners to reorganize the County in January of every year by an “Annual Reorganization Meeting of the Board of County Commissioners of Washington County, Colorado”.

1. Roll Call: Thereupon, Chairman Terry Hart requested Garland Wahl, County Clerk and Recorder, to call the roll of the Members of the Board of County Commissioners. Garland Wahl, Clerk and Recorder, called the roll of the Members of the Board of County Commissioners and reported that the following Commissioners were present:

Terry G. Hart, Commissioner – District #1

David Foy, Commissioner – District #2

Lea Ann Laybourn, Commissioner – District #3

Chairman Terry Hart declared a quorum of Commissioners present, the meeting duly called and legally convened and ready to transact the business of the County in accordance with the Agenda, which has previously been prepared and duly posted by the County Clerk and Recorder.

Thereupon, Chairman Terry Hart requested the County Clerk and Recorder to call the roll of the Elected Officials and Department Heads present. The County Clerk and Recorder reported the following persons present:

Terry G. Hart, Commissioner – District #1  
David Foy, Commissioner – District #2  
Lea Ann Laybourn, Commissioner – District #3  
Garland Wahl, Clerk and Recorder  
Peter Lawrence Vana III, County Attorney  
Chris Packer, County Administrator  
Dennis Kaan, CSU Extension, Area Director Golden Plains  
Marsha Jesse, Financial Assistant

2. Organization of the Board of County Commissioners for the Next Ensuing Year:

**Resolution 01-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that Lea Ann Laybourn serve as **Chairman**, and David Foy serve as **Chairman Pro-tem for the Board of County Commissioners** until the next reorganization of the Board.

On roll call vote, all votes being yes, the resolution was adopted.

Whereupon Commissioner Laybourn assumed the Chairmanship and the meeting continued as follows:

**Resolution 02-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that Garland M. Wahl, pursuant to C.R.S. 30-10-402 and 405, shall be, in and for her County, **Clerk of the Board of County Commissioners**.

On roll call vote, all votes being yes, the resolution was adopted.

Chairman Laybourn declared the Board of County Commissioners duly organized and ready to transact the business of this Regular Annual Reorganization Meeting.

3. Authorized County Signature: The next item of business to come before the Board of County Commissioners was the matter of authorizing a member or members of the Board of County Commissioners to execute and deliver legal documents on behalf of the Board of County Commissioners.

**Resolution 03-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that Lea Ann Laybourn, as Chairman of the Board of County Commissioners, is, pursuant to C.R.S. 30-10-308, appointed, authorized and directed to **execute and deliver all legal documents** and sign all County orders on behalf of the Board of County Commissioners and the County of Washington, Colorado, her signature to be attested to by Garland M. Wahl, County Clerk and Recorder, with the Seal of the County being placed thereon.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 04-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that in the absence of Lea Ann Laybourn, as Chairman of the Board of County Commissioners, David Foy, as **Chairman Pro Tem** is, pursuant to C.R.S. 30-10-308, appointed, authorized and directed to execute and deliver all legal documents and sign all County orders on behalf of the Board of County Commissioners and the County of Washington, Colorado, his signature to be attested to by Garland M. Wahl, County Clerk and Recorder, with the Seal of the County being placed thereon.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 05-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that in the absence of Garland M. Wahl, as Clerk and Recorder, a **deputy** from her office pursuant to C.R.S. 30-10-403, will **serve as Clerk of the Board** of County Commissioners, and is appointed, authorized and directed to attest to the signature of Lea Ann Laybourn or in her absence, David Foy, on legal documents and County orders executed and delivered by them on behalf of the Board of County Commissioners and the County of Washington, Colorado.

On roll call vote, all votes being yes, the resolution was adopted.

4. Setting Regular Meeting Dates; Special Meeting Requirements:

Chairman Laybourn did declare that the next item of business was to set the regular monthly meeting dates where in addition to a specific matter the Board of County Commissioners could consider any and all other County business which might come before a regular meeting of the Board of County Commissioners.

**Resolution 06-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that the **regular monthly meetings of the Board of County Commissioners** for Washington County as required to be published by C.R.S 30-10-303 for the calendar year 2016 shall be as follows:

Commissioner Meetings for 2016	Elected Officials/ Department Head Meetings
	At time posted in the agenda, dates subject to change
January 5, 12, 19, 26	None
February 2, 9, 16, 23	9th
March 1, 8, 15, 22, 29	None
April 5, 12, 19, 26	12th
May 3, 10, 17, 24, 31	None
June 6, 14, 21, 28 (CCI Summer Conf. 6/6-6/8), (Primary 6/28)	14th
(6/6-Meet briefly to approve bills)	
July 5, 12, 19, 26	None
August 2, 9, 16, 23, 30	9th
September 6, 13, 20, 27	None
October 4, 11, 18, 25	11th
November 1, 8, 15, 22, 28 (CCI Winter Conf. 11/28-11/30)	None
(11/28-Meet briefly to approve bills) (Election Day 11/8)	

December 6, 13, 20, 27

13th

January 3, 2017 (Review reorganization document)

These dates and times are subject to change. All meetings are held in the Commissioner's Meeting Room and / or Old Courtroom unless otherwise posted. Any and all business which might come before the Board of County Commissioners shall be considered on and during any one of the above designated days. The Board may meet with the Elected Officials separately/or concurrently with the Department Heads. Public Notices of meetings and agendas are posted on the south door of courthouse, 150 Ash Ave, Akron, CO.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 07-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart to establish the following hours that Washington County Courthouse Offices will be open to the public for calendar year 2016. The **hours** shall be between **8:00 a.m. to 4:30 p.m. Monday through Friday**, with the exception of holidays as set forth hereinafter.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 08-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that pursuant to C.R.S. 30-10-303(2) the Board of County Commissioners may hold **special or emergency meetings** at the call of the Chairman of the Board after giving at least 24 hour notice to all members of the Board, to the public, and posting notice on the south courthouse door.

On roll call vote, all votes being yes, the resolution was adopted.

5. Review Official Bonds:

Chairman Laybourn did declare that the next item of business to come before the Board of County Commissioners was the matter of reviewing the required official bonds of the county treasurer, sheriff, coroner, county assessor, county clerk and recorder and county surveyor and all other official bonds given by any county officer, as required by law pursuant to C.R.S. 24-13-105. The Board of County Commissioners did find and determine that the use of the phrase "first day of each term", for the purpose of this Resolution, does mean the annual reorganization meeting held on the second Tuesday of January. The Commissioners have decided that the county will purchase **crime insurance coverage in lieu of bonds**.

The requirement of the County Commissioners Bond is set forth under the provisions of C.R.S. 30-10-311, 312 and 313. Pursuant to C.R.S. 30-10-311(2) in lieu of the bond required in 30-10-311(1) this section, a county may purchase crime insurance coverage on behalf of the county commissioners to protect the people of the county from any malfeasance on the part of the commissioner while in office.

The requirement of the Clerk and Recorder Bond is set forth under the provisions of C.R.S.

30-10-401. Pursuant to C.R.S. 30-10-401(2) in lieu of the bond required by 30-10-401(1) of this section, a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the clerk to protect the people of the county from any malfeasance on the part of the clerk while in office.

Every County Clerk and Recorder shall as Registrar of Titles follow the bond requirements as set forth in C.R.S. 38-36-109 and 110. Pursuant to C.R.S. 30-10-110(2) in lieu of the bond required in

30-10-311(1) of this section, a county may purchase crime insurance coverage on behalf of the Clerk and Recorder to protect the people of the county from any malfeasance on the part of the Clerk and Recorder while in office.

The requirement of the Examiner of Titles as set forth in C.R.S. 38-36-113 shall give a bond in such amount and with such sureties as shall be approved by the judge of the district court. The bond shall be in the amount of \$50,000. A copy of the bond shall be entered upon the records of said court and the original shall be filed with the registrar.

The requirement of the County Sheriff Bond is set forth under the provisions of C.R.S. 30-10-501 and 502. Pursuant to C.R.S. 30-10-501(2) in lieu of the bond required by 30-10-501(1) of this section, a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the sheriff to protect the people of the county from any malfeasance on the part of the sheriff while in office.

The requirement of the County Coroner and any Deputy Coroner Bond is set forth under the provisions of C.R.S. 30-10-601. Pursuant to C.R.S. 30-10-601(1)(a)(1.5) in lieu of the bond required by 30-10-601(1)(b) of this section, a county may purchase crime insurance coverage in an amount not less than twenty-five thousand dollars (\$25,000) on behalf of the coroner to protect the people of the county from any malfeasance on the part of the coroner and any deputy coroner while in office.

The requirement of the County Treasurer Bond is set forth under the provisions of C.R.S. 30-10-701. Pursuant to C.R.S. 30-10-701(2) in lieu of the bond required by 30-10-701(1) of this section, a county may purchase crime insurance coverage on behalf of the treasurer to protect the people of the county from any malfeasance on the part of the treasurer while in office.

The requirement of the Public Trustee Bond is set forth under the provisions of C.R.S. 38-37-102(2). Pursuant to C.R.S. 38-37-102(4) in lieu of the bond required by 38-37-102(2) of this section, a county may purchase crime insurance coverage on behalf of the public trustee to protect the people of the county from any malfeasance on the part of the public trustee and his or her employees.

The requirement of the County Assessor Bond is set forth under the provisions of C.R.S. 30-10-801. Pursuant to C.R.S. 30-10-801(2) in lieu of the bond required by 30-10-801(1) of this section, a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the assessor to protect the people of the county from any malfeasance on the part of the assessor while in office.

**Resolution 09-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that having authorized and purchased crime insurance coverage as allowed by the foregoing statutes as delineated hereinabove, for the elected and other appropriate officials of Washington County, and having reviewed same by this Board on this date as required by C.R.S. 24-13-105 subject to approval by the District Court as required by C.R.S. 24-13-107; the Board of County Commissioners, pursuant to the provisions of C.R.S. 24-13-105, has been satisfied that said insurance coverage meets the sufficiency of the official bond requirements of the County Commissioners, Clerk and Recorder, Registrar of Titles, Sheriff, Coroner, Treasurer, Public Trustee and County Assessor, and does by these present, find and determine that each of the **insurance coverage in lieu of Bonds of these County Officials** does meet the requirements of the specific statute related to each bonding requirement of the respective official and that each case they have has been reviewed pursuant to the provisions of C.R.S. 24-13-107, and that the insurance coverage is severally and legally sufficient. The Clerk and Recorder of Washington County shall record this Resolution in the records of the County Clerk and Recorder and shall make entry to the records of the Board of County Commissioners noting the Board's authorization and approval to purchase insurance coverage in lieu of Bonds of the respective County Officials, all as set forth under the provisions of C.R.S. 24-13-117.

On roll call vote, all votes being yes, the resolution was adopted.

6. Employment of County Personnel and Special Personnel Appointments: The next item of business was the matter of the employment of county personnel and the appointment of individuals to serve the interests of Washington County. The Board of County Commissioners did review the present list of county employees and current appointments of county personnel. After this matter was fully discussed, the Board took the following action.

**Resolution 10-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that the following persons be **appointed to serve the following positions**. Pursuant to C.R.S. 30-11-107(1)(n), and as otherwise noted hereinafter, these individuals shall serve at the pleasure of the Board with a salary and benefits to be determined by the Board as set forth within appointment contracts which are concurrently approved by adoption of this resolution. Said appointees may be removed with or without good cause shown by action of the Board.

Peter Lawrence Vana III	County Attorney
Madeline Meacham	Assistant County Attorney /Privacy Officer
Steven Furman	Assistant County Attorney-Human Services
Rayann Brammer	Assistant County Attorney-Human Services
Jay Brammer	Assistant County Attorney-Human Services (C.R.S. 30-11-118)
Jason Lockard	Road Supervisor District #1 (C.R.S. 43-2-111 (1))

Jason Lockard	Road Supervisor District #2 (C.R.S. 43-2-111 (1))
Steve Williams	Road Supervisor District #3 (C.R.S. 43-2-111 (1))
Tony N. Wells	Ambulance Director (C.R.S. 30-11-107(1)(n))
Richard Agan	Human Services Director (C.R.S. 26-1-117)
Vacant	Landfill Supervisor
James McCracken Sr.	Veterans Service Administrator (C.R.S. 30-11-107(1)(n))
Chris Packer	Budget Officer (C.R.S. 29-1-104)
Mike McCaleb	Emergency Management Director
Vacant	Jail Commander (C.R.S. 30-11-107 (1)(n))
Brenda Rhea	Nursing Home Administrator (C.R.S. 30-11-107 (1)(r))
Donna Morris	Financial Director (C.R.S. 30-11-121)
Vacant	Facilities Service Manager
Vacant	Fair Manager (C.R.S. 35-65-112)
Vacant	Planning & Zoning Official (C.R.S. 30-28-124.5 (2)(b))
Chris Packer	County Administrator (C.R.S. 30-11-107(1)(n))
Gary C. Peterson	FNP Washington County Clinic (C.R.S. 30-11-107(1)(n))
Ron Kraich	Pest and Weed Control District Manager (C.R.S. 35-5-106)
Jim Evans	Information Technology Specialist (C.R.S. 30-11-107 (1)(n))
Anne M. Korbe	County Surveyor per appointment by Resolution 70-2011 (C.R.S. 30-10-904)

On roll call vote, all votes being yes, the resolution was adopted

**Resolution 11-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that the following persons are **employed by the County as County personnel**, being appointed at will and subject to the Washington County Personnel Policies and Procedures Manual as heretofore adopted by the Board of County Commissioners and as in effect as of this date, at a salary as heretofore determined by the adoption of the Pay and Classification Plan by the Board in 2002 (Resolution No. 2002-94, Resolution No. 2002-104 and Resolution No 183-2007) and action taken at the December 27, 2012 meeting approving a revised step and grade pay schedule to-wit:

Lori Barkey	Deputy Clerk
Esther Weis	Deputy Clerk
Annie Kuntz	Deputy Clerk
Shannon Florian	Deputy Clerk
Beverlee Eskew	Clerk Assessor/Transfer
Pamela S. Hicks	Clerk Assessor/ Appraiser
Ronald L. Shook	Clerk Assessor /Appraiser PT
Steven Hall	Clerk Assessor /Transfer
Open	Clerk Assessor
Laina Scheopner	S.O. Code Enforcement
Thomas Hottinger	S.O. Maintenance Manager



Kevin Bruntz	S.O. Patrol Deputy
Catherine Dannar	S.O. Patrol Deputy
Andrew Foth	S.O. Patrol Deputy
Jon Hart	S.O. Patrol Deputy
Jose Pena	S.O. Patrol Deputy
Sean Stohlman	S.O. Patrol Deputy
Jerrald Thompson	S.O. Patrol Deputy
Gerard O'Halloran	S.O. Investigator
Patty Baker	S.O. Records Clerk
Amber Fincher	S.O. Receptionist
Kenneth Kimsey	S.O. Under Sheriff
Marie Desiree Vigil	S.O. VALE/VOCA
Christi Baker	Deputy Treasurer
Debra S. Cowan	Deputy Treasurer
Julie A. Slusser	Deputy Treasurer PT
Sharon L. Christensen	CSU Extension Service
Jeannie S. Lambertson	CSU Extension Service
Collin J. Patterson	Ambulance
Jessica Filla	Clinic Business Office
Briana Jefferson	Clinic Med Asst /Xray TC
Kelly Chenoweth	Clinic Receptionist
Amanda K. Stivers	JC Administration Captain
Brittani Kusel	JC Finance Director
Richard Pallesen	JC Detention Lieutenant
Victoria Serl	JC Detention Lieutenant
Brent Dalrymple	JC Detention Sergeant
Deborah Ellis	JC Detention Sergeant
David Werner	JC Detention Sergeant
Bradley Rhea	JC Detention Officer Maintenance
Megan Bruntz	JC Detention Officer
Michael Clement	JC Detention Officer
Kim Crostick	JC Detention Officer
Jeannie Dresen	JC Detention Officer
Stephanie Dresen	JC Detention Officer
Adam Emrick	JC Detention Officer
Amanda Goble	JC Detention Officer
Sheila Harford	JC Detention Officer
Jeremy Kilpatrick	JC Detention Officer
Jenifer Lechman	JC Detention Officer PT
Petra Stevens	JC Detention Officer
Mina Werner	JC Detention Officer
Tanya Winkler	JC Detention Officer

John Wood	JC Detention Officer
Janice Griese	JC Control Operator
Barbie Stahley	JC Control Operator
Travis Wolever	JC Control Operator
Gloria Hillier	JC Receptionist /PT
Ryan Stewart	JC Transportation
Carl C. Brown	Landfill
Jason Zwirn	Landfill
Charles Crisenberry	Maintenance
Matthew D. Green	Maintenance
Taylor Hernandez	Maintenance
Sandra L. Hodges	Maintenance

Stanley Adolph	Road District 1
Daniel Ernst	Road
James A. McCracken Jr	Road
John C. McCurdy	Road
Dickey Noletubby	Road
Dylan Smith	Road
William Smith	Road
Jeremy Wells	Road - Foreman
Brandon White	Road
Michael Earl	Road District 2
Clinton Elliott	Road
Larry English	Road
John Eskew	Road
Robert Frick	Road
Vern Kessinger	Road
William Mesdag	Road
Floyd (Rusty) Reese	Road – Foreman
Byron Rogers	Road
Danny Rogers	Road
Delmar E. Serl	Road
Dwayne Bowers	Road District 3
Kiel D. DePue	Road
Douglas Fadenrecht	Road
Robert Gower	Road
Joshua Green	Road
Brandon D. Hill	Road
Michael Hooper	Road
Gerald Kile	Road
Scott Ramey	Road

Deanna K. Annand	DHS Income Maintenance Tech
Kayla Axsom	DHS Child Support Technician
Carlos Camacho	DHS Income Maintenance Tech
Barbara Chris Dudley	DHS Case Worker
Bridget Glosson	DHS Case Worker Aide
Pamela R. McKay	DHS Child Welfare Supervisor
Robin Miller	DHS Case Worker
Barbara K. Page	DHS TANF Coordinator
Betty I. Schropfer	DHS Admin Assistant
Teresa A. Traxler	DHS Operations Manager
Pam Lindenthal	Deputy Coroner
Britanie Meredith	NH Activities Aide
Doris Valdez	NH Activity Director
Florence Ashby	NH Certified Nursing Asst.
Angela Curry	NH Certified Nursing Asst.
Kimberly Davis	NH Certified Nursing Asst.
Anna Forsythe	NH Certified Nursing Asst.
Bridget Grooms	NH Certified Nursing Asst.
Michelle McMahill	NH Certified Nursing Asst.
Lena Mitotes	NH Certified Nursing Asst.
Amber Morgan	NH Certified Nursing Asst.
Jessica Pena-Melroy	NH Certified Nursing Asst.
Zeth Schoenfeld	NH Certified Nursing Asst.
Wilma Vaughn	NH Certified Nursing Asst.
Kassandra Willis	NH Certified Nursing Asst.
Shawna Whitman	NH Certified Nursing Asst.
Holly Campbell	NH Dietary Aide
Linda Davisson	NH Dietary Aide
Kayla Denbo	NH Dietary Aide
Virginia Graham	NH Dietary Aide
Jennifer Leicester	NH Dietary Aide
Gricelda Martinez	NH Dietary Aide
Pamela Chadwick	NH Dietary Cook
Missy Crisenberry	NH Dietary Supervisor
Jaydon Brotton	NH Environmental Aide
Wysteria Curry	NH Environmental Aide
Teresa Davis	NH Environmental Aide
Sarah Fincher	NH Environmental Aide
Sandy Jones	NH Environmental Aide
Randa Morgan	NH Environmental Aide
Lita Stivers	NH Environmental Aide
Cheryl Lewis	NH Financial Accounting

Angie Morgan	NH Health Info. Manager
Brenda Dilka	NH Housekeeping Aide
Julie Green	NH Housekeeping Aide
Rachelle Lage	NH Housekeeping Aide
Janell Longmore	NH Housekeeping Aide
Kara Metzler	NH Housekeeping Aide
Collenia Heater	NH Housekeeper Manager
Jamie Arfsten	NH Licensed Practical Nurse
Tanya Escobedo	NH Licensed Practical Nurse
Bonnie Fraley	NH Licensed Practical Nurse
Michelle Garrison	NH Licensed Practical Nurse
Naomi McGinnis	NH Licensed Practical Nurse
Teresa Klostriech	NH Registered Nurse
Rolinda Meek	NH Registered Nurse
Diane Sawyer	NH Registered Nurse
Shirley Stephen	NH Registered Nurse
Joella Earlene Friedly	NH Registered Nurse, Director of Nursing
Libbie Jo Schuetz	NH Social Services Mgr.

On roll call vote, all votes being yes, the resolution was adopted

**Resolution 12-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy to approve the following **independent contractor agreements** annually financed for the fiscal year 2016. Said independent contractors agreement shall not be considered employees of Washington County for any purpose whatsoever. Said contracts are approved pursuant to the terms contained therein.

Larry Johnson	Inspection Services
Dr. Robert J. Fillion	Clinic Physician
Valorie Kipp	Part-Time Fair Bookkeeper
Michael K. Ellsberry	County Engineer (C.R.S. 30-11-107 (1)(n))

On roll call vote, all votes being yes, the resolution was adopted

**Resolution 13-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart to appoint the following individuals to serve at the pleasure of the Board as **ambulance personnel** subject to policies and procedures as may be adopted by the Board of County Commissioners, however, these individuals receive a stipend and shall not be considered employees of the County, to wit:

Megan Bruntz	Ambulance
Chantel Benish	Ambulance
Randy Benish	Ambulance
Kelly Chenoweth	Ambulance
Rick Chenoweth	Ambulance
Sharon Chenoweth	Ambulance

Dell Cowan	Ambulance
Gary L. Dutton	Ambulance
Linda Hardesty	Ambulance
Walter L. Hardesty	Ambulance
Lori Hardy	Ambulance
Jennifer Hill	Ambulance
Karalea Marston	Ambulance
Cody Mathewson	Ambulance
Mike McCaleb	Ambulance
Patrick A. McCall	Ambulance
Jerry W. Morris	Ambulance
Brandon Peterson	Ambulance
Jocile Peterson	Ambulance
Bob Thompson	Ambulance
Nicole Thompson	Ambulance

On roll call vote, all votes being yes, the resolution was adopted

The following individuals have been appointed to serve as deputy coroners in and for Washington County with full authority and power to act in the absence of the County Coroner during the term of the office, unless this appointment should be revoked. These individuals receive a stipend and shall not be considered employees of the County.

J. Collin Patterson  
Deborah Neal

**Resolution 14-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that it shall be the responsibility of all elected officials and department heads to provide a current list of employees and vacant unfilled approved positions to the Board of County Commissioners by February 1st and August 1st for **salary publication requirements** pursuant to C.R.S. 30-25-111 and by December 15th for inclusion in the 2016 reorganization process. In addition, all elected officials and department heads will provide the county with their current contact information and keep such information updated at all times.

On roll call vote, all votes being yes, the resolution was adopted.

7. Appointed Boards and Commissions: The next item of business was the matter of the appointment of individuals to serve on County approved Boards and Commissions. The Board of County Commissioners did review the present list of previous board appointments and after this matter was fully discussed, the Board took the following action, to wit;

**Resolution 15-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that the following persons are appointed / reappointed or currently serving at the pleasure of the Board of County Commissioners, to **serve on the Boards, Commissions and/or Committees** as hereinafter set forth. Said appointments shall be for a one year period unless otherwise noted and said appointees shall serve at the pleasure of the Board. Said appointees may be removed with or without good cause shown by action of the Board. Date shown is when term expires (for multiple year terms only.)

**Employee Review Committee (ERC):** The following individuals are appointed as of January 12, 2016. The terms for each individual selected by his or her department will be for two years.

Regular meeting time is the 3rd Wednesday in the month. Date may be subject to change.

Tom Hottinger (SO) Vice Chairman	January 2018
Briana Jefferson (Clinic)	January 2017
Debra Cowan (Treas.) Treasurer	January 2018
Scott Ramey (Dist. 3)	January 2017
Danny Rogers (Dist. 2)	January 2017
Collin Patterson (Amb.)	January 2018
Vacant (Dist.1)	January 2018
Esther Weis (Clerk)	January 2017
Steven Hall (Assessor) Chairman	January 2018
Victoria Serl (Justice)	January 2017
Charles Crisenberry, (Maint.)	January 2018
Kayla Axsom (DHS) Secretary	January 2017
Naomi McGinnis (NH)	January 2018
Sharon Christensen (Extension)	January 2017
Vacant (Landfill)	January 2017

#### **Airport Development Board**

Regular meeting time is the 1st Monday in the month. Date may be subject to change.

John Wright - Citizen  
Amy Miller- County

#### **Centennial Mental Health**

Regular meeting time is the 2nd Thursday in the month. Date may be subject to change.

Kimberly Wells – Citizen

#### **Colorado Oil & Gas Commission**

Larry Griese

#### **Eastern Regional Workforce Board**

Chris Packer – Washington County Representative  
Laura Teague – Lead Elected Official – (Cross Index Reso 56-2010)

**Colo. State University Extension, Golden Plains Area Director**

Dennis Kaan

**Eastern Colorado Roundup Fair Board (Three-year terms)**

Regular meeting time is the 4th Monday in the month (date may be subject to change).

Alan Basler	January 2017
Jamie Sauer	January 2017
Phil Sims	January 2018
Trent Twiss	January 2018
Mike Anderson	January 2019
Robert Frick	January 2019
Vacant	January 2019

**High Plains Regional Emergency Medical Services Council Board (Three-year terms)**

High Plains Regional Emergency Medical Services Council in Akron, CO formed as described in section 170(b)1)(a)(vi) of the Code, Gifts, grants, or loans to other organizations. Foundation – Organization which receives a substantial part of its support from a governmental unit of the general public. They have a separate EIN number (Tony Wells – Ambulance Service EIN 841437008). Meets as needed for Educational Purposes

Tony Wells	January 2017
Jerry Morris	January 2018

**Northeast Colorado Regional Emergency Trauma Advisory Council (Two-year terms)**

Regular meeting time is the 3rd Tuesday in the month. Date may be subject to change.

Tony Wells (2004-93)	January 2018
Jerry Morris	January 2017

**Northeast Colorado Bookmobile Service Board (Three-year terms)**

Sue Stackhouse	January 2017
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**Washington County Clinic Board (One-year terms)**

Terry Hart	January 2017
David Foy	January 2017
Lea Ann Laybourn	January 2017

**W-Y Combined Communications Board (Two-year terms)**

Regular meeting time is the 3rd Thursday in the month (date may be subject to change).

Tony Wells	EMS	January 2018
Michael McCaleb	Fire	January 2018
Jon Stivers	Sheriff	January 2018

**Washington-Yuma Counties Emergency Telephone Service Authority Board (Three-year terms)**

Larry Smith	January 2017
Dell Cowan	January 2019

**Washington County Nursing Home Advisory Board (Five-year terms)**

Regular meeting time is the last Wednesday in the month, date is subject to change.

Edna Dalton	January 2021
Rex Pieper	January 2021
Carol Benjamin	January 2020
Roma Brandau	January 2020
Don Smith	January 2019
Ruby Rinker	January 2017
Maggie Eskew	January 2017
Colleen Johnson	January 2017

**Washington County Housing Authority Board (Five-year terms)**

Regular meeting time is the last Wednesday in the month, date is subject to change.

Edna Dalton	January 2021
Rex Pieper	January 2021
Carol Benjamin	January 2020
Roma Brandau	January 2020
Don Smith	January 2019
Ruby Rinker	January 2017
Maggie Eskew	January 2017
Colleen Johnson	January 2017

**Washington County Pest and Weed Control District Advisory Committee (Three year terms)**

Board appointed according to C.R.S. 35-5-105, to serve at the pleasure of the Board of County Commissioners.

Regular meeting time is the 1st Monday in the month (date is subject to change).

Ron Kraich	Supervisor
Pat Basler	January 2017
Ed Corman	January 2019
Marlin Snyder	January 2019
Lynn Adams	January 2017
Wayne Florian	January 2018



**Washington County Local Noxious Weed Advisory Committee**

Board appointed according to C.R.S. 35-5.5-107, to serve at the pleasure of the Board of County Commissioners. Meeting time is at the discretion of the Committee Chairman.

Jeremy Shook	January 2017
Dollie Gonzales	January 2017
Wilbur Strickert	January 2017
Dick Diamond	January 2017
Rob Slusser	January 2017
Richard Holtorf	January 2017
Terry Hart	January 2017
David Foy	January 2017
Lea Ann Laybourn	January 2017

**Washington County Planning Commission (Three-year terms C.R.S. 30-28-103)**

Regular meeting time is the 3rd Monday in the month, date is subject to change

John Wright	January 2019
T. J. Carman	January 2019
Deanna L. Schrock	January 2019
Renee' Koch	January 2019
Steve Diamond	January 2017
Orvale Jefferson	January 2018
Fred Raish	January 2018
Vacant (Dist 2)	January 2017
Diane Hickert	January 2017
Terry Hart	(ex officio)
David Foy	(ex officio)
Lea Ann Laybourn	(ex officio)

**Republican River Water Conservation District (RRWCD)**

Stan Laybourn	October 2017
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**Washington County Foundation Board (Three-year terms)**

Meeting time is at the discretion of the Committee Chairman

Vacant (Dist. 1)	January 2017
Gena Ramey (Dist. 3)	January 2017
Marlene Kuntz (Dist. 2)	January 2018
Vacant (Dist. 1)	January 2018
Rick Agan (County)	January 2018
Gene Thomas (Dist. 2)	January 2019
Tim Sharp (Dist. 3)	January 2019

## **Washington County Building Authority Board**

Meeting time is at the discretion of the Commissioners

Terry Hart	January 2017
David Foy	January 2017
Lea Ann Laybourn	January 2017

## **Washington County Hazmat Response Team**

### Hazmat Technician Level

Mike McCaleb – Washington County OEM / Southwest Fire /WC Ambulance  
Tony Claflin – Akron Fire  
Brandon Fincher – Akron Fire  
Mike Rudnik – Southwest Fire  
Nichol Rudnik – Southwest Fire  
Steven DeLaCruz – Southwest Fire  
Kelly Chenoweth – Washington County Ambulance

### Hazmat Operations Level

Bryant McCall – Otis fire / Washington County Ambulance  
Steve Vasquez – Akron Fire  
Chris Marsten – W-Y Communication Center  
Brent McCracken – Southwest Fire  
Matt Rudnik – Southwest Fire  
Robbie Carman – Akron Fire  
Steve Marshall - Akron Fire  
Brent McCall – Southwest Fire

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 16-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart to appoint the following **Board members to the hereinafter designated committees, commissions, boards and bodies**. Said commissioner may represent the interests of Washington County and shall report to the entire board any and all activity involving said representation. Nothing within this resolution should be construed so as to allow one commissioner to bind or otherwise commit the expenditure of county funds without official Board action.

### **Terry G. Hart**

Airport Development Board  
CCI Steering Committees  
Centennial Mental Health  
Eastern Colorado Roundup Fair Advisory Board (ex officio)  
Golden Plains Area Ag Board  
Northeast Colorado Department of Health  
North East Regional Emergency Trauma Advisory Council (NERETAC)

Northeastern Colorado Revolving Loan Fund  
Town of Akron County Representative  
Washington County Clinic Board  
Washington County Board of Human Services

**David Foy**

CCI Steering Committees  
Eastern Colorado Roundup Fair Advisory Board (ex officio)  
Eastern Transportation Planning Region  
Golden Plains Area Ag Board  
Northeast Colorado Association of Local Government  
Northeast Colorado Economic Development District  
Progressive 15 Government Committee  
The Healing Tree Addiction Solutions, Inc.  
Washington County Clinic Board  
W-Y Communications Board (ex officio)  
Washington County Board of Human Services  
State Health and Human Services Board

**Lea Ann Laybourn**

CCI Steering Committee  
Court Security Team  
Early Childhood Council  
Eastern Colorado Roundup Fair Advisory Board (ex officio)  
Eastern Transportation Planning Region  
Golden Plains Area Ag Board  
Non-Emergent Transportation Committee  
Northeast Colorado Transportation Authority Board  
Washington County Clinic Board  
Washington County Board of Human Services  
Baby Bear Hugs Advisory Committee

On roll call vote, all votes being yes, the resolution was adopted.

8. Travel by County Officials and Employees: The next item of business was the reimbursement for travel by County Officials when the Board of County Commissioners or appropriate elected official authorizes such travel.

**Resolution 17-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart pursuant to C.R.S. 30-11-107(t) to authorize **reimbursement for elected officials and county employees** in the amount of \$0.48.5 (2016 IRS is \$0.54)for each mile actually and necessarily traveled while on official county business.

On roll call vote, all votes being yes, the resolution was adopted.

9. Payroll and Expenses / General Accounting Records: The next item of business was the payment of accounts for the various County offices and deadlines for Payroll and Expense vouchers.

**Resolution 18-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy pursuant to C.R.S. 30-11-121 and C.R.S. 30-11-107 (b) to adopt the following schedule for payment of County expenses. **Expense Vouchers** are due by noon on Fridays throughout the year except Fridays or Mondays that may fall during county closures. In that event these Vouchers are due by noon on Thursday prior to the closure. These Vouchers must be on time or they will not be paid until the next accounts payables processing period, unless the Board grants an exception. The Board authorizes the Financial Director to finalize all payroll prior to the Board's ratification of same. Payroll vouchers must be turned in by 10:00 a.m., ten (10) days prior to the last day of the month. Time sheets, including sick, vacation and compensation time used must be completely filled out, signed, dated and turned in to the payroll office within five working days after the end of the month. This excludes the Nursing Home because of their bi-monthly payroll configuration.

On roll call vote, all votes being yes, the resolution was adopted.

10. Observing Holidays and Weather Days: The next item of business to come before the Board of County Commissioners was the matter of setting the holidays Washington County will observe for the 2016 calendar year.

**Resolution 19-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart pursuant to C.R.S. 30-11-107 (e) to approve the following **Holiday schedule** which will be observed by Washington County, except for the Washington County Clinic, during the 2016 calendar year. In any case, if said Holiday falls on Saturday, the Friday preceding the holiday shall be observed as the Holiday and if the Holiday falls on Sunday, then the Monday following shall be observed as the Holiday.

Presidents Day	Monday, February 15, 2016
Memorial Day	Monday, May 30, 2016
Independence Day	Monday, July 4, 2016
Labor Day	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016
Veterans Day	Friday, November 11, 2016
Thanksgiving Day	Thursday, November 24, 2016
Day after Thanksgiving	Friday, November 25, 2016
Holiday for Christmas Eve	Friday, December 23, 2016
Holiday for Christmas Day	Monday, December 26, 2016
Holiday for New Year's Day	Monday, January 2, 2017

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 20-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that the Board of County Commissioners finds that each year the County of Washington is subject to **severe storms**. If an employee is unable to make it to work due to weather conditions, then vacation time will be deducted.

On roll call vote, all votes being yes, the resolution was adopted.

11. Employee and Elected Official Health Insurance. The next item of business to come before the Board of County Commissioners was the matter of providing for medical, vision and dental insurance for eligible county employees and elected officials. After the matter was fully discussed and the Board of County Commissioners was fully advised, the Board took the following action.

**Resolution 21-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that those full-time permanent employees, and eligible contract employees, while employed by the County of Washington, at the employee's discretion, shall be **insured with Colorado Technical Services Inc., County Health Pool**, for the calendar year 2016. Premium payment for medical insurance for an individual eligible employee by the county shall not exceed \$637.00/month. Premium payment by the County shall not exceed seventy percent (70% of the premium) for employee plus one or employee plus 2 or more dependents. All eligible employees may select any one of the plans offered. Washington County also offers dental and vision insurance at the expense of the employee. The plans are available within the Commissioner's office and are subject to change by the carrier, with or without notice, to the employee. The County provides this insurance as a benefit and cannot make contractual representations regarding extent of coverage. The County also provides term life insurance in the amount of \$20,000 for each full-time permanent employee and for eligible contract employees. This amount is pro-rated downward after an employee reaches the age of 65 years. The County also provides an accidental death and dismemberment insurance policy in the amount of \$20,000.00 for each full-time permanent employee and for eligible contract employees.

On roll call vote, all votes being yes, the resolution was adopted.

12. Reimbursement for Out of County Expenses: The next item of business to come before the Board of County Commissioners was the matter of determining meal reimbursement for the cost of meals incurred by County officials and /or employees who are required to be outside of the County and/or must remain overnight away from Washington County to carry out their job assignment or job duties. After review and after the Board of County Commissioners was fully advised, the Board took the following action.

**Resolution 22-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that when elected officials and /or employees of the County are required to work on behalf of the County and/or are required to stay away from home and outside of the County overnight in order to carry out their job assignment or the duties of the County job, they shall be entitled to a **reimbursement for meals and lodging**. Lodging should be paid for by county warrant in advance whenever possible. Reimbursement for all meals and lodging shall be supported by meal checks and lodging receipts.

On roll call vote, all votes being yes, the resolution was adopted.

13. Workers Compensation Providers – County Employees: The next item of business to come before the Board of County Commissioners was the matter of designating for the next calendar year the medical service providers in conjunction with “Worker’s Compensation Claims” for Washington County employees. After the available and qualified medical personnel were reviewed and discussed and after the Board of County Commissioners was fully advised, the Board took the following action.

**Resolution 23-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that the following medical personnel are, by these presents designated and appointed as medical service providers in conjunction with “**Worker’s Compensation Claims**” for Washington County employees for the calendar year 2016 or until their successors are designated and appointed by further Resolution and order of the Board of County Commissioners:

Washington County Clinic 482 Adams Akron, CO 80720 970-345-2262	Yuma Clinic (In Yuma only) 1000 W 8th Ave. Yuma, CO 80701 970-848-3896
OCCUMED Banner Health System 2400 W. Edison Brush, CO 80723 970-842-9866	OCCUMED Banner Health System 615 Fairhurst Sterling, CO 80751 970-521-3229

On roll call vote, all votes being yes, the resolution was adopted.

14. Designation of Official County Newspaper, Publications and Publication Rates: The next item of business to come before the Board of County Commissioners was the designation of an official newspaper published within the county as the official newspaper of the county. After the Board of County Commissioners was fully advised, the Board of County Commissioners found that two newspapers which meet the requirements of a legal newspaper as set forth by C.R.S. 24-70-103 and having general circulation throughout the County, are the AKRON NEWS REPORTER, published in Akron, Washington County, Colorado, the County seat of the County, and the OTIS TELEGRAPH, published in Otis, Washington County, Colorado,. After review and after the Board of County Commissioners was fully advised, the Board took the following action.

**Resolution 24-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that the Akron News Reporter, a weekly newspaper published in Akron, Washington County, Colorado, and the Otis Telegraph, a weekly newspaper published in Otis, Washington County, Colorado with general circulation within the County, are hereby designated as the official legal newspapers of Washington County, Colorado. Therefore, all **legal notices and /or advertisements** caused to be published by the Board of County Commissioners and /or by any elected official or department head shall be published in the Akron News Reporter, Akron, Colorado and /or Otis Telegraph, Otis, Colorado. The rates for legal notices or advertisements caused to be made by the Board of County Commissioners and /or elected officials shall be in accordance with the provisions of C.R.S., 24-70-107, which is \$0.44 for each single column line at 6 point type and shall not exceed \$0.32 per line for each subsequent insertion. The designated official legal newspaper or both newspapers if dual publication is determined to be made shall be paid upon publication of any legal notices or advertisements, and then only when said newspaper(s) issue a Proof of Publication to be made and delivered in accordance with C.R.S. 24-70-105. School Districts shall advise the county of the appropriate publication when required.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 25-2016** It was moved by Commissioner Hart and seconded by Commissioner Foy, that in accordance with C.R.S., 30-25-111, the Board of County Commissioners shall **publish**, a report of each claim, (except salary warrants), and **expenditures** allowed and paid by the County and taxes rebated, disclosing the name and the amount paid to each individual or firm, a description of the service or material furnished to the County, and as to other items, the nature of the claim, disclosing the fund charged with each expenditure. Such report shall contain a statement of any contracts for the expenditure of money not paid immediately made by the Board of County Commissioners, disclosing the nature and purpose of the contract, the parties thereto, and the amounts involved therein. Such reports shall be published at least monthly within thirty (30) days following the end of the period for which made. The County Financial Director shall provide to the Board of County Commissioners all information necessary for the publication. The published report shall state that it is published under the direction of the Board of County Commissioners. Nothing contained in this Resolution shall be construed as requiring the Board of County Commissioners to publish or make public the names of, or individual public welfare payments to or on behalf of, indigent persons receiving assistance from public welfare programs financed, in whole or in part, by Federal, State, and County funds, or any combination thereof, when such publication is specifically forbidden by law. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2016 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 26-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that the **salary information for all County Employees and Officials shall be published twice a year** in the manner provided in subsection (1)(1.5) of C.R.S. 30-25-111. The first publication shall be in August and shall include each employee by title and gross monthly salary for the prior June. The second publication shall be in February and shall list each employee by title, along with the total amount of gross salary paid to such employee during the prior calendar year.

Each publication of salary information shall be accompanied by the county-wide average percentage of salary that is paid in addition to regular wages as fringe benefits, including but not limited to insurance, medical care, retirement plans, housing, transportation, or other subsidized expenses. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2016 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 27-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that the **delinquent tax list required to be published** pursuant to C.R.S. 39-11-105 shall be published in the Akron News Reporter and/or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2016 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 28-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that the **semi-annual financial statement required to be published** pursuant to C.R.S. 30-25-111 subsection (2) as furnished to the Board of County Commissioners by the County Treasurer be published in the Akron News Reporter and/or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2016 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 29-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that the notice relating to **vacancies on commissions, boards, and committees** and also such commissions, committees or boards which are required by State statutes shall be **published in October of 2016** in the Akron News Reporter and/or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2016 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.



**Resolution 30-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that the notice relating to the **Board of Equalization** meeting for 2016 as required by C.R.S. 39-8-104 be published on or about June 10, 2016 in the Akron News Reporter and/ or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2016 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 31-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that the **notice relating to the proposed budget for the 2017** fiscal year for Washington County as required by C.R.S. 29-1-106 be **published by October 15, 2016** in the Akron News Reporter and/or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2016 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

15. Designation of Road and Bridge Districts: The next item of business was the matter of dividing the County into three (3) area Road Districts with a Commissioner designated as the official for each District who would be responsible for the construction, repair and maintenance of County roads within the designated District. After the matter had been fully reviewed and the prior division of the County into Road and Bridge Districts had been considered, the Board took the following action.

**Resolution 32-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that the **County of Washington is hereby divided into three (3) Road and Bridge Districts** with each Commissioner living in their respective District and hereby appointed as the official to oversee and be primarily responsible to the County residents in that District of the construction, repair and maintenance of County roads and bridges in that District.

District I shall be all of that portion of the County from County Road 60 to County Road 22, County Road A to County Road GG.

District II shall be all of that portion of the County from County Road 60 to County Road 22, County Road GG to County Road AAA.

District III shall be all of that portion of the County from County Road 22 to County Road 0, County Road A to County Road AAA.

This resolution should not be construed to delegate the Board's ultimate authority and /or duty to any one (1) Commissioner and all budgetary actions and determinations related to the final operation of the County Road and Bridge System shall be a determination made by a majority vote of the Board of County Commissioners. The day-to-day administration of the County Road and Bridge System shall be the responsibility of the designated Commissioner in their respective road and bridge district. Any

material violation of the power or authority by any one Commissioner will be subject to review and correction by the full Board of County Commissioners.

On roll call vote, all votes being yes, the resolution was adopted.

16. Annual Maintenance and Operation – County Translator Towers: The next item of business to come before the board of County Commissioners was the matter of the County Translator Tower maintenance. After the matter was reviewed and the Board of County Commissioners was fully advised, the Board took the following action.

**Resolution 33-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that TV reception over most of the area in Washington County, Colorado is enhanced by the maintenance and operation of the two (2) **TV Translator Towers** making up the County Digital TV Translator System. Such system does provide a definite communication and entertainment service to the residents of Washington County, Colorado; therefore, payment is authorized to **RF Systems, LLC**, pursuant to an Intergovernmental Agreement with Logan County to maintain the Translator Tower equipment.

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 34-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that the Board authorizes renewal of the following **leases for use of the land** upon which the two (2) **TV Translator Towers** are located pursuant to the terms contained therein.

Gulley Lease

Robert Clement Diamond Trust

On roll call vote, all votes being yes, the resolution was adopted.

17. Washington County Landfill Hours and Fees: The next item of business to come before the Board of County Commissioners was the hours and establishment of the 2016 landfill fees. After this matter was reviewed and after the Board of County Commissioners was fully advised, the Board took the following action.

**Resolution 35-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy to approve the following operational criteria for the Washington County Landfill and establish the following fee schedule for calendar year 2016

WASHINGTON COUNTY LANDFILL

Operational Rules and Regulations

Receiving Mondays, Tuesdays, Wednesdays, and Fridays 8:00 a.m. to 4:00 p.m.

**\*\*CLOSED THURSDAYS\*\***

Saturday openings will be determined at a later date. All charges apply

(970) 345-0789 or (970) 554-0522

Washington County Residents	\$15.00 per ton
Out of County Residents	\$20.00 per ton

Commercial Rate (Out of County)	\$20.00 per ton
Minimum Charge	\$ 8.00 per trip
Scale Charge	\$ 3.00 each trip
Shingles	\$15.00 per ton
Mattresses	\$ 5.00 each + weight

Diverted & Weighed Separately

Tires:

Tires – auto (up to 16")	\$ 5.00 each + weight
Tires – truck 16.5" to 24.5"	\$ 7.00 each + weight
Tires – tractor/grader 24.5" & up	\$20.00 each + weight
Tires – loader and scraper	\$25.00 each + weight
Tire Dismount Charge	\$12.00 per dismount plus tire charge

Appliances:

Freon free (drained and tagged)	\$ 10.00 each + weight
Freon (not drained)	\$30.00 each + weight
Non -Freon	\$ 10.00 each + weight

Batteries \$ 5.00 each + weight

All Loads not properly secured may be subject to Double Charge.

All Tires, Batteries & Appliances in trash - Charged Double

All Concrete, Metal, Lawn Mowers, Trees, Wire, Tires, Batteries and Appliances must be sorted and placed in designated areas.

The Washington County Landfill will not accept waste on days of high winds (over 25 MPH) or inclement weather. There will be no trespassing allowed after hours. Violators will be prosecuted.

On roll call vote, all votes being yes, the resolution was adopted.

18. Depositories for County Treasurer: The next item of business to come before the Board of County Commissioners was the matter of approving and designating state banks, national banks and savings and loans associations, according to C.R.S. 30-10-708. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 36-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart that pursuant to C.R.S. 30-10-708 the County Treasurer shall deposit all the funds and monies of whatever kind that come into the treasurer's possession by virtue of the office, in the treasurer's name as treasurer, in one or more state banks, national banks, or, in compliance with the provisions of C.R.S. 11-47-101 et. seq. Said depositories shall be approved and designated by written resolution duly adopted by a majority vote of Board of County Commissioners, which shall be entered into the minutes. Therefore, the Board of County Commissioners of Washington County, Colorado does hereby approve and designate the following as **depositories for the Washington County Treasurer** to use to deposit funds and invest county money:

Bank of Colorado, Akron Branch

Farmers State Bank of Brush, Akron Branch  
Equitable Savings and Loan Association, Akron Branch  
Northstar Bank Colorado, Akron Branch  
Northstar Bank Colorado, Otis Branch  
Securities America, Mark Hart, Local Agent

On roll call vote, all votes being yes, the resolution was adopted.

19. List of Contracts: The next item of business to come before the Board of County Commissioners was the requirement pursuant to C.R.S. 29-1-205 to provide a list of intergovernmental contracts to the Division of Local Government. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

- a. Boundary Agreements with Otis and Akron
- b. Law Enforcement Agreement with Town of Akron (01/12/2016)
- c. Law Enforcement Agreement with Town of Otis (01/12/2016)
- d. Intergovernmental Agreements for Emergency Management
  1. Otis Rural Fire Protection District (02-07-2005)
  2. Cope Rural Fire Protection District (03-03-2005)
  3. Akron Rural Fire Protection District (03/02/2005)
  4. Washington County Sheriff's Office (02-10/2005)
  5. Southwest Fire Protection District (03-07-2005)
  6. Town of Otis (01-14-2005)
  7. Washington County with State of Colorado (01/12/2004)
  8. Northeast Public Affairs Collaborative. (2008)
  9. MOU Northeast Colorado Health Department – Pandemic. (1/11/2010)
  10. MOU Washington County Sheriff and Colorado Dept. of Corrections (7/10/2007)
  11. IGA for Mutual Emergency Aid with Town of Akron and Town of Otis.
  12. MOU Washington County and Colorado Dept. of Corrections (5/21/2013)

**Resolution 37-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart to direct the County Clerk and Recorder of Washington County to provide an updated information list of all **intergovernmental contracts** to the Division of Local Government for the State of Colorado by February 1, 2016.

On roll call vote, all votes being yes, the resolution was adopted.

20. Jail Visitation Day: The next item of business to come before the Board of County Commissioners was the requirement pursuant to C.R.S. 17-26-126 to make a personal examination of the Washington County Jail on or about June 24th of its sufficiency, and the management thereof and to correct all irregularities and proprieties therein found. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 38-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy that pursuant to C.R.S. 17-26-126 the Board of County Commissioners, as often as they deem necessary, but at least once annually make a personal **examination of the jail** of its county, its sufficiency, and the management thereof and to correct all irregularities and improprieties therein found.

On roll call vote, all votes being yes, the resolution was adopted.

21. 2016 Ambulance and Emergency Management Service Fees: The next item of business to come before the Board of County Commissioners was the requirement to set the fees for the provision of ambulance charges for the calendar year 2016. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 39-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart to approve the following fee schedule for the Washington County Ambulance Service for the calendar year 2016:

Basic Life Support Base Rate Non-Emergency:	\$1200.00
Basic Life Support Base Rate Emergency:	\$1200.00
Advanced Life Support Base Rate Non-Emergency:	\$1350.00
Advanced Life Support Base Rate Emergency:	\$1500.00
Advanced Life Support Base Rate Level 2:	\$1800.00
Basic Life Support Mileage:	\$ 25.00 per mile
Advanced Life Support Mileage:	\$ 25.00 per mile
Extrication	\$ 250.00
Stand By per hour charge	\$ 250.00

Billing Fee Schedule for Washington County Designated Emergency Response Authority

ON-SCENE COMMAND VEHICLE (private pickup)	\$ 60/hr	\$.48.5/mile
COUNTY HAZMAT TRAILER	\$150/hr	\$.48.5/mile
DERA UNIT (portable)	\$ 60/hr	\$.48.5/mile
EMS AMBULANCE	\$250/hr	
SHERIFF DEPT. VEHICLE	varies depending on situation	
INCIDENT COMMAND STAFF	\$ 50/hr	
HAZMAT TECHNICIAN	\$ 50/hr	
HAZMAT OPERATIONS	\$ 40/hr	
EMS-ALS STAFF	\$ 40/hr	
EMS-BLS STAFF	\$ 30/hr	
SHERIFF DEPT. STAFF	varies depending on situation consumable costs will be billed as actual replacement costs.	

On roll call vote, all votes being yes, the resolution was adopted.

22. 2016 Event Center Fees: The next item of business to come before the Board of County Commissioners was the requirement to set the fees for the provision of Event Center fees for the calendar year 2016. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 40-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy to approve the following fee schedule for the Event Center for the calendar year 2016:

Large Room:	\$150.00	All Events not county sponsored
Medium Room:	\$ 50.00	All Events not county sponsored
Small Room:	\$ 15.00	All Events not county sponsored
Kitchen:	\$ 50.00	All uses involving use of equipment or cooking of food
Whole Building:	\$225.00	All Events not county sponsored
Cleaning Fee:	\$ 25.00	Per hour per person
Damage Deposit:	\$150.00	Refundable
Set Up Fee:	\$ 25.00	Sliding scale depending on number of people For County personnel to set up and take down tables and chairs
Key Replacement:	\$ 25.00	
Alcohol Deposit:	\$500.00	Subject to Sheriff's Patrol (refundable – in addition to regular deposit)

County departments, Board of County Commissioner appointed or advisory Boards, Commissions and / or Agencies and agricultural youth organizations such as the 4-H clubs and Future Farmers of America (FFA) are exempt from the payment of fees for utilization of the Event Center. However, these youth organizations shall be required to tender a refundable damage deposit.

On roll call vote, all votes being yes, the resolution was adopted.

23. Fairground Fees: The next item of business to come before the Board of County Commissioners was the requirement to set the fees for the provision of fairground fees for the calendar year 2016. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 41-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart to approve the following fee schedule for the Fairgrounds for the calendar year 2016:

Arena:	\$ 50.00 (all day)
	\$ 35.00 (per 4 hour session)
Damage Deposit:	\$100.00 (refundable)
Lights:	\$ 5.00 per hour
PA System:	\$ 10.00 per event
Tractor and Operator:	\$ 40.00 per hour
Arena Concession Stand (Rent)	\$ 35.00 per event
Arena Concession Stand (cleaning)	\$ 25.00 per /man hour
Arena Concession Stand (deposit)	\$ 50.00 per event

Grandstand booth:	\$ 85.00 water & lights (for Fair week)
Grandstand booth:	\$ 40.00 no water (for Fair week)
Midway space:	\$ 40.00 electricity (for Fair week)
Midway space:	\$ 35.00 no electricity (for Fair week)
RV Hookups:	\$ 15.00 per night (permit required)

County departments, Board of County Commissioner appointed or advisory Boards, Commissions and / or Agencies and agricultural youth organizations such as the 4-H Clubs and Future Farmers of America exempt from the payment of fees for utilization of the Fair Grounds. However, these youth organizations shall be required to tender a refundable damage deposit.

On roll call vote, all votes being yes, the resolution was adopted.

24. Appointment of Auditor: The next item of business to come before the Board of County Commissioners was the appointment of the County auditor for fiscal year 2015 as required by C.R.S. 29-1-601 et seq. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 42-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy to appoint the firm of **Lauer, Szabo and Associates, P.C.** 205 Main Street, Sterling Colorado 80751 to conduct the **annual Washington County audit and the annual Washington County Nursing Home audit** as required by law for fiscal year 2015.

On roll call vote, all votes being yes, the resolution was adopted.

25. Matters relating to District Attorney: The next item of business to come before the Board of County Commissioners was the approval of the appointment of the Deputy District Attorneys for the 13th Judicial District. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 43-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart pursuant to C.R.S. 20-1-201 to approve the list of appointed **Deputy District Attorneys** as submitted to the Board during the 2016 budget approval process. Be it further resolved, that the Board of County Commissioners in approving the below mentioned list is performing a ministerial and non-discretionary act to comply with the requirements of C.R.S. 20-1-201. The Board assumes no liability or responsibility for Deputy District Attorneys appointed by the elected District Attorney for the 13th Judicial District, except for the act of complying with the aforementioned statute.

- Hollie Wilkinson, Assistant District Attorney (Morgan Office)
- Vacant, Deputy District Attorney (Logan/Morgan Office)
- Travis Sides, Deputy District Attorney (Logan Office)
- Rebecca Wiard, Deputy District Attorney (Morgan Office)
- Gail-Susan Post, Deputy District Attorney (Logan Office)
- Anthony Gioia, Deputy District Attorney (Logan Office)
- Robert James, Deputy District Attorney (Morgan Office)

On roll call vote, all votes being yes, the resolution was adopted.

**Resolution 44-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart pursuant to C.R.S. 20-1-203 to approve the **compensation of all deputy, chief deputy, part-time deputy, assistant, and part-time assistant District Attorneys**. Be it further resolved, that the Board of County Commissioners in approving the aforementioned compensation is performing a ministerial and non-discretionary act to comply with the requirements of C.R.S. 20-1-203. The Board assumes no liability or responsibility for the aforementioned persons appointed by the elected District Attorney for the 13th Judicial District, except for the act of complying with aforementioned statute.

On roll call vote, all votes being yes, the resolution was adopted.

26. Matters relating to ambulance licensing. The next matter to come before the Board of County Commissioners was the annual licensing requirement for the County Ambulance Service. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 45-2016** It was moved by Commissioner Hart and duly seconded by Commissioner Foy to adopt the following Resolution.

WHEREAS, by prior action on March 31, 1978 pursuant to C.R.S. 25-3.5-301 et. seq. the Board of County Commissioners of Washington County adopted Resolution 1978-6 relating to the **licensing of ambulance services** within the County; and

WHEREAS, the Board has periodically renewed the license of the Washington County Ambulance Service; and

WHEREAS, the Board has reviewed the requirements of Resolution 1978-06 and has determined that the Washington County Ambulance Service meets or exceeds the mandated requirements; and

WHEREAS, the Board has determined to implement the annual licensing requirement by the adoption of an annual Resolution at the reorganization meeting of the Board; and

WHEREAS, based upon the information made available to the Board, the Board hereby takes the following action.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY as follows:

1. The Board by this action hereby approves the license of the Washington County Ambulance Service for calendar year 2016.
2. Since the ambulance service is solely operated by Washington County under the direct supervision of the Board of County Commissioners, the Board hereby waives the licensing fee.
3. That the duly appointed Ambulance Service Director file a compliance statement within the Board office by December 15th of each year which attests to the service meeting or exceeding the requirements of Resolution 1978-06 as duly adopted by the Board.
4. That this Resolution be cross-indexed with Resolution 1978-06 to show the action taken by the Board on this date.

On roll call vote, all votes being yes, the resolution was adopted.



27. Errata matters. The next matter to come before the Board of County Commissioners was certain housekeeping items either required by law or to streamline County government operations or to remove certain financial obligations heretofore deemed stale pursuant to the Uniform Commercial Code as duly adopted by the State of Colorado. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

**Resolution 46-2016** It was moved by Commissioner Foy and duly seconded by Commissioner Hart to adopt the following Resolution.

1. In relation to Colorado Revised Statutes Title 38, Article 50, Part 101 (4) (b) relating to the appointment of a person to oversee the filing and indexing of plats when the office of County Surveyor is vacant, the Board hereby appoints the County Clerk and Recorder Garland Wahl as the official responsible for said matters.

2. In relation to existing Zoning Resolutions duly adopted prior to the year 2000, wherein any such provisions contained therein relating to policies, procedures and /or mandates conflict with current Zoning regulations, those provisions are hereby acknowledged to be outdated and by the adoption of this Resolution are hereby declared to be null, void and of no effect.

3. In relation to civil fee overages collected by the Washington County Sheriff for Service of Process and wherein said overages are less than \$10.00 and when said fees remain outstanding for at least 2 years and no refund has been requested by the party who paid the fees, the Sheriff is hereby authorized to write off said overages. The Sheriff may also write off Service of Process fees that are deemed to be uncollectible after said fees have been outstanding for a period of 2 years or more.

4. In relation to Colorado Revised Statute Title 30, Article 25 Part 108, 109, outstanding Washington County warrants that are at least 2 years old and have not been presented for payment, the Board declares said warrants to be stale thus the Washington County Treasurer may write off said warrants and inform the County Auditor and the Board of County Commissioners of said action taken.

5. Accounts in arrears for at least six (6) months at the Washington County Landfill may by determination of the Board be written off as a non-collectible debt.

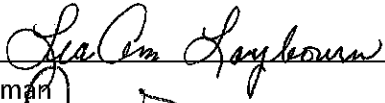
6. The Board hereby authorizes the development of a Consent Agenda policy which will include administrative actions deemed by the Board to be housekeeping measures. Any item placed on the Consent Agenda may be pulled at the request of any Commissioner prior to official action on that item.

On roll call vote, all votes being yes, the resolution was adopted.

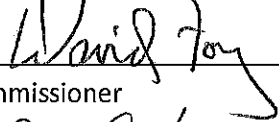
The foregoing Resolutions 01-2016 through 46-2016 as moved and adopted individually at the regular reorganization meeting of the Board of County Commissioners of Washington County held at on the 12<sup>th</sup> day of January 2016 as adopted collectively constitute the annual reorganization document for the year of 2016.

**Resolution 47-2015** It was moved by Commissioner Foy and duly seconded by commissioner Hart to appoint Matt Green as the **interim Washington County Facilities and Maintenance Director** to serve in that capacity until further notice. Said person is appointed pursuant to C.R.S. 30-11-107 (1)(n) as an exempt employee and shall receive a salary of \$2778.00 per month. Said appointee shall serve at the pleasure of the Board of County Commissioners. On roll call vote, all votes being yes, the resolution was adopted.

There being no further business the meeting was adjourned.

  
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Chairman

  
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Commissioner

  
\_\_\_\_\_

Commissioner

  
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Garland Wahl, Clerk of the Board