

January 19, 2016

At a regular meeting of the Board of County Commissioners, Washington County Colorado, held at the Courthouse in Akron, Colorado on Tuesday the 19th day of January 2016, there were present:

Lea Ann Laybourn, Chairman	present
David Foy, commissioner	present
Terry G. Hart, commissioner	present
Garland Wahl, clerk of the board	excused
Esther Weis, deputy clerk	present
Peter 'Larry' Vana, county attorney	present
Chris Packer, county administrator	present

8:00 a.m. Commissioners met at the Clinic.

9:00 a.m. Commissioners Work Session

9:30 a.m. Nursing Home Administrator Report (on agenda but (Esther) wasn't present for report).

9:30 a.m. Invocation was given by Father Marek Ciesla, Saint Joseph Catholic Church.

10:30 a.m. The meeting was opened with the Pledge of Allegiance (Esther joined meeting).

CONSENT AGENDA ITEMS:

Schedule of Bills for the County from the General, Road & Bridge, Health Care, Landfill and Justice Center Funds in the amount of \$45,983.09

1. Schedule of Bill for the Nursing Home in the amount of \$5559.56
2. Schedule of Bills for Pioneer Haven in the amount of \$3879.71
3. Special Transport Permit – Not Drilling Rigs (TP16-138 through 183) for John Bunning Transfer Co. Inc.
4. Special Transport Permit – Not Drilling Rigs (TP16-1000) for Sterling Construction
5. Minutes of January 12, 2016

It was moved by Commissioner Hart and duly seconded by Commissioner Foy to **approve the Consent Agenda** as presented. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Hart and duly seconded by Commissioner Foy to **designate Chris Packer** as the **representative to the county health pool** and designate Donna Morris as the alternate representative. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Hart and duly seconded by Commissioner Foy to send a letter to **The Farmers State Bank** advising them that the **Credit Card** issued to Jim McCracken Sr. has been destroyed and ask them to cancel it. On roll call vote, all votes being yes, the motion passed.

Chris Packer, County Administrator Report:

- Presented the Commissioner and Administrator's flow chart for commissioner review
- Presented a draft of block raise system for commissioner review
- Presented the following "to do" list that he reviewed with Matt Green, interim facility manager
 - Boiler – Nursing Home
 - Stairway
 - South door handle
 - Floor – Treasurer and Clerk's Offices
 - HVAC System – Clinic
 - Backup Generator – courthouse
 - Get prices of table and chairs – event center
 - Disposal process of excess inventory
 - Closet needs cleared out at Clinic to meet OSHA standards
 - Set up meeting with Jason Lockard and fair board
- Packer and Jason Lockard went to Landfill 1-14-2016 – discussed a procedure list for the crew, a one-time burn permit, and closing the landfill on Thursdays starting in February 2016.
- Packer stated the Telecommunication Permit form needs to be looked at and changed.

Chairperson Laybourn stated that once the minutes are approved a paper copy is to be given to the Commissioner's Office to be filed. The minutes will be distributed for everyone in the county to read.

11:30 a.m. Break for Lunch

1:30 p.m. **Elected Officials** – present were: Assessor – Larry Griese; Commissioners – Lea Ann Laybourn, David Foy, Terry G. Hart; Coroner – Cheryl Kraich; Sheriff – Jon Stivers and Treasurer – Debi Cooper. Clerk and Recorder - Garland Wahl was at the Clerk's Conference. County Administrator – Chris Packer was also present.

Chairperson – Laybourn:

- Jim Evans has been hired as a full time employee (IT department)
- The position of Assistant to the Board of County Commissioners was abolished
- Draft of Block Raise System was presented to those present:
 - Draft Block Raise System will stagger when departments receive salary raises. This will be a change from the anniversary date of the employee. The process will take place in February, March, and April when approved.
 - Treasurer – Debi Cooper asked why this wasn't discussed before the budget was approved.
 - Sheriff – Jon Stivers said the Block Raise System is working well in his office.
 - County Administrator – Chris Packer – explained this is still just a draft.
- New Flow Chart for the Commissioner and Administrator Offices

Concern was expressed that the Commissioners are trying to micro-manage other Elected Officials departments. Commissioner Foy denied that was happening.

Elected Officials would like to see better communications between the Commissioners and other departments.

Coroner, Cheryl Kraich asked if everyone had read the 'Dennis Hunt Report'. She felt it was very helpful.

Assessor, Larry Griese stated that each elected official needs to be able to manage their department as a "one size fits all" does not work. Griese stated it is important to be careful what is asked for.

Packer stated that Matt Green is checking into the prices for new floor materials in the Treasurer's and Clerk's offices. Packer will send a blank "work order" to each department so any requests may be given to Matt Green.

The Commissioners extended their support to the ERC Committee. It is important for the success of the committee to have better communications with the commissioners. The goal of the ERC is to be a voice for the employees to the commissioners.

Treasurer – Debi Cooper suggested that on Ground Hog Day (February 2) donuts and coffee be served to employees by the Elected Officials beginning at 7:30 a.m. and ending at 10:00 a.m. Donuts will be taken to the Sheriff's office and the Nursing Home for those unable to attend.

2:00 p.m. Planning and Zoning

Resolution 48-2016 It was moved by Commissioner Foy and duly seconded by Commissioner Hart to approve the **Exemption from Subdivision** (Case #EX16-01) for **Christopher and Tiffany Leffler** as owners of 56 acres in Section 31, Township 2 North, Range 51 West. The exemption will create a 9.68 acre parcel from the aforementioned 56 acres. Said exemption was recommended favorably by the Planning Commission as submitted with no additional stipulations and conditions. The Board hereby approves said Exemption as recommended by the Planning Commission with no additional stipulations and / or conditions precedent except as herein noted and to wit:

1. The Board must receive the completed signed Mylar within 60 days of the date of this Resolution.

This Resolution was presented at the meeting held on the 19th day of January 2016, by Commissioner Foy who moved its adoption. The motion was seconded by Commissioner Hart and on roll call vote, all votes being yes, the resolution was adopted.

Resolution 49-2016 It was moved by Commissioner Hart and duly seconded by Commissioner Foy to approve the **Exemption from Subdivision** (Case #EX16-02) for **Justin and Marlee Wagers** as applicants and Jean Wagers as owner of 150 acres in Section 25, Township 1 South, Range 56 West. The exemption will create a 3.53 acre parcel from the aforementioned 150 acres for the purpose of building a home on

the property. Said exemption was recommended favorably by the Planning Commission as submitted with no additional stipulations and conditions. The Board hereby approves said Exemption as recommended by the Planning Commission with no additional stipulations and / or conditions precedent except as herein noted and to wit:

1. The Board must receive the completed signed Mylar within 60 days of the date of this Resolution.

This Resolution was presented at the meeting held on the 19th day of January 2016, by Commissioner Hart who moved its adoption. The motion was seconded by Commissioner Foy and on roll call vote, all votes being yes, the resolution was adopted.

Resolution 50-2016 It was moved by Commissioner Hart and duly seconded by Commissioner Foy to approve the **Exemption from Subdivision** (Case #EX16-03) for **James and Jeanie Collins** as applicants and The Francis Y. Snyder Living Trust as owner of 160 acres in Section 19, Township 5 North, Range 54 West. The exemption will create a 3.05 acre parcel from the aforementioned 156 acres for the purpose of transferring ownership to the Collins. Said exemption was recommended favorably by the Planning Commission as submitted with clarification of the well and septic location. That matter has been resolved with no additional stipulations and conditions. The Board hereby approves said Exemption as recommended by the Planning Commission with no additional stipulations and / or conditions precedent except as herein noted and to wit:

1. The Board must receive the completed signed Mylar within 60 days of the date of this Resolution.

This Resolution was presented at the meeting held on the 19th day of January 2016, by Commissioner Hart who moved its adoption. The motion was seconded by Commissioner Foy and on roll call vote, all votes being yes, the resolution was adopted.

RESOLUTION 51-2016 It was moved by Commissioner Hart and duly seconded by Commissioner Foy to adopt the following resolution; to wit

WHEREAS, an application for **Use By Special Review** was received from **Allcom Global Services** (Case Numbers SP16-01) for construction of a concrete pad and steel cabinet which will contain a hydrogen fuel cell generator as backup to a communications complex owned by CenturyLink upon property owned by Connie L. Payne within unincorporated Washington County; and

WHEREAS, the Washington County Planning Commission recommended such use favorably at their regularly scheduled meeting on January 18, 2016 as submitted with no stipulations; and

WHEREAS, the Board has considered this Use by Special Review application on this date, reviewed the recommendations of the Planning Commission and has determined to take the following action.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Washington County as follows:

FINDINGS

The Board makes the following findings:

1. The property was properly posted pursuant to County requirements advertising the hearing at least 14 days prior to the hearing date. Therefore the Planning Commission had proper jurisdiction to proceed with the application hearing.

2. The Board hereby adopts the recommendation of the Planning Commission to approve with no conditions but the Board imposes the following conditions which applicant is deemed to accept by continuing the subdivision process.

DECISION

That the Use by Special Review Permit is approved subject to the following stipulations and or conditions precedent.

1. That applicant provides a final Mylar to the Board of County Commissioners that contains the current and proposed facilities upon the leased property, the legal description of the property and the proper signature blocks as required by Washington County.

a. That the applicant understand that the permit as herein approved shall require the actual construction of the shed and facilities within a reasonable time and if not constructed within 5 years of the date of this Resolution, the Use as herein granted shall expire.

b. That applicant provide the aforementioned final Mylar for execution within sixty (60) days of the date of this resolution.

2. That the Clerk to the Board is hereby directed to advise the applicant of the action taken by the Board on this date.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 19th day of January 2016, by Commissioner Hart who moved its adoption. The motion was seconded by Commissioner Foy and on roll call vote, all votes being yes, the resolution was adopted.

It was moved by Commissioner Hart and duly seconded by Commissioner Foy to approve the **Special Transport Permit – Not Drilling Rigs (TP16-1000)** for **Sterling Construction** to travel down county roads. On roll call vote, all votes being yes the motion passed.

It was moved by Commissioner Hart and duly seconded by Commissioner Foy to approve the **Special Transport Permit – Not Drilling Rigs (TP16-138 through 183)** for **John Bunning Transfer Co. Inc.** to travel down county roads. On roll call vote, all votes being yes the motion passed.


3:30 p.m. Fair Board members – Trent Twiss and Jamie Sauer presented the following information:

- Schedule is still a work in progress
- Do away with the PRCA Rodeo
- Add Miniature Rodeo

- Parade will be Friday – July 29, 2016
 - Possible new route to go by new Nursing Home on 4th Street
- Ranch Rodeo – Friday afternoon
- Opening Act Entertainment “Halfway to Hazard – Saturday July 30, 2016 (contract has been signed)
- Tractor Pull – Thursday – July 28, 2016 (contract signed)

Matt Green and Jason Lockard will do a walk-through of the fairgrounds with the fair board.

4:40 p.m. There being no further business the meeting was adjourned.


Esther Weis, Deputy Clerk


Lea Ann Laybourn, Chairperson Board of County Commissioners