

June 26, 2018

At a regular meeting of the Board of County Commissioners, Washington County Colorado, held at the Courthouse in Akron, Colorado on Tuesday the 26th day of June, 2018, there were present:

Lea Ann Laybourn, chairman	present
Terry G. Hart, commissioner	present
Leland Willeke, commissioner	present
Garland Wahl, clerk of the board	present
Madeline Meacham, county attorney	present

8:00 Invocation

Pledge of Allegiance

Work Session

8:30 Planning and Zoning – Annie Kuntz

Spence Rule –BP18-14

8:45 Public Comment/Work Session

9:15 Nursing Home – Brenda Rhea

10:00 County Attorney

10:30 Business Meeting Convenes

Approve Consent Agenda

1. Schedule of bills for the County from the General, Road & Bridge, Health Care, TV Translator, Landfill, Capital Expenditure, and Justice Center Fund payables for June 26, 2018 in the amount of \$191,537.40
2. Nursing Home bills for June 26, 2018 in the amount of \$32,101.33
3. Pioneer Haven bills for June 26, 2018 the amount of \$1249.16
4. Minutes from Prior Meeting
  - a. June 19, 2018

It was moved by Commissioner Hart and duly seconded by Commissioner Willeke to **approve the Consent Agenda** as presented. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Willeke and duly seconded by Commissioner Hart to sign the letter to **TBK Bank** requesting that Richard Agan as a signer on the signature card for a **safety deposit box** be removed. As Mr. Agan has resigned his position as director of **Washington County Human Services**, it is the desire of the Washington County Commissioners to have Mr. Agan's name removed and Ms. Deanna Annand's name added. On roll call vote, all votes being yes, the motion passed.

Commissioner Hart suggested asking the Town of Otis if they would be interested in purchasing the **Bouncy House** owned by the County for \$1.00.

Commissioner Willeke asked why a Resolution was needed for hiring a Finance/Human Resource Team Member when Road and Bridge and Maintenance Departments just advertised for job openings and didn't have a resolution. County Attorney Madeline Meacham explained it was required because a quorum of the Board was a meeting that was subject to the notice and hearing provisions of the Open Meeting Law. That statute is not triggered when a supervisor decides to advertise for a job opening. Commissioner Laybourn stated it lends to transparency.

#### **RESOLUTION 62-2018**

**WHEREAS**, the Board opened a position for a full time Finance/Human Resource Team Member; and

**WHEREAS**, this position was published on June 12, 19, and 26<sup>th</sup> 2018; and

**WHEREAS**, the job announcement will close on June 26, 2018;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY** as follows:

The Board formalizes the opening and publishing of a position for a full time Finance/Human Resource Team Member.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 26th of June 2018 by Commissioner Willeke who moved its adoption. The motion was seconded by Commissioner Hart and on roll call vote, all votes being yes, the Resolution was adopted.

It was moved by Commissioner Hart and duly seconded by Commissioner Willeke to approve the **Building Permit (BP18-14)** for **Spence Rule (Rule Feeders Sheep Shear Building)** for the intended use of the building to be a shearing shed on Section 5. On roll call vote, all votes being yes, the motion passed.

---

An email was received from Janet Grossnickle, Colorado Technical Services Inc. (CTSI), Claims Manager the county owned **2008 GMC K1500 Pickup** is a total loss and CAPP will pay the county a total of \$7875. It will be the county's responsibility to dispose of the truck as they see fit. The pickup was used at the **Landfill**.

Commissioner Laybourn presented emails that suggest language for a Term Limit Question for the District Attorney's Office as notification that the County will place a question on the ballot in November.

It was moved by Commissioner Hart and duly seconded by Commissioner Willeke to ask Commissioner Willeke to sign the **Arbitrage Compliance Specialists Engagement Letter for Services for the Justice Center** that include: (Requirements for Tax Exempt Entities with debt issues.)

#### **Calculation Services**

1. Review the documents related to the debt issue to include the Official Statement, Tax Certificate, IRS Form 8038-G and CPA Verification Report.

2. Complete an in-depth analysis of the debt structure by our in-house tax attorney to determine if the debt issue is subject to rebate and/or yield restriction and identify applicable exceptions.
3. Monitor IRS filing deadlines, election requirements and restricted periods in our database tracking system to ensure timely reporting.
4. Perform the rebate, yield restriction/yield reduction or spending exception/penalty calculations in compliance with Internal Revenue Code of 1986.
5. Provide calculations with legal opinion and CPA certified professional opinion that can be relied upon by the issuer regarding the liability. The report will provide supporting documentation to include the calculation method employed, assumptions and conclusions.
6. Prepare payment Form 8038-T with detailed filing instructions for accurate and timely filing to the IRS, if applicable.

Support Service

7. Discuss the report and findings to ensure a complete understanding fo the procedures and recommendations in such report.
8. Prepare a debt compliance monitoring schedule that identifies all-important relevant information by issue including prior calculations, liability amounts, future calculation due dates and important status notes.
9. Advise on how future changes in the Tax Code may affect the debt issue.
10. Provide technical assistance and consultation in matters related to the arbitrage compliance regulations.
11. Assist in the IRS record retention requirements, which include storage of records related to the debt issue.
12. Provide no cost audit support in the event of an IRS audit.

On roll call vote, all votes being yes, the motion passed.

The cost report on the **Washington County Clinic** was rejected. Larry Litman with Health Care Systems and Services reported that **Health Care Systems and Services** had not updated the computers and the report didn't go through. Marsha Jesse will resubmit the report.

Commissioner Hart discussed the **Street Repair at the Nursing Home**. Commissioner Willeke had the damaged area blocked off. Commissioner Hart suggested asking the Town to dig the hole out and the County will patch it.

Commissioner Willeke discussed getting information from the finance department for documentation to close out an **Emergency Management Grant**. Marsha Jesse will research after June 29 and receive additional compensation for the time spent doing the research.

11:10 It was moved by Commissioner Willeke and duly seconded by Commissioner Hart to **adjourn the business meeting**. On roll call vote, all votes being yes, the motion passed.

11:00 Human Service –Teresa Traxler

11:45 Recess for Lunch

1:00 Elected Officials/Department Heads

Miscellaneous Discussion items to come before the Board

Garland Wahl

Garland Wahl, Clerk of the Board

Lea Ann Laybourn

Lea Ann Laybourn, Chairman of the Board of County Commissioners