

July 3, 2018

At a regular meeting of the Board of County Commissioners, Washington County Colorado, held at the Courthouse in Akron, Colorado on Tuesday the 3rd day of July, 2018, there were present:

Lea Ann Laybourn, chairman	present
Terry G. Hart, commissioner	present
Leland Willeke, commissioner	present
Garland Wahl, clerk of the board	present
Madeline Meacham, county attorney	excused

8:00 Invocation

Pledge of Allegiance

Work Session

8:45 Public Comment/Work Session

9:15 Planning and Zoning – Annie Kuntz

Daniel J. Korf MP18-05

Additional Items to add to the Agenda

EMPG-LEMS Grant (state reimbursement)

Capital purchase for R&B

Hiring Finance/Human Resources Team Member

9:30 Business Meeting Convenes

Approve Consent Agenda

1. Schedule of bills for the County from the General, Road & Bridge, Health Care, TV-Translator, Landfill, Capital Expenditure, and Justice Center Fund payables for July 3, 2018 in the amount of \$ 137,572.64
2. Nursing Home bills for July 3, 2018 in the amount of \$15,178.71
3. Pioneer Haven bills for July 3, 2018 the amount of \$40.00
4. Pioneer Haven bills for July 2, 2018 the amount of \$617.88
5. Minutes from Prior Meetings
 - a. June 26, 2018
 - b. June 29, 2018

It was moved by Commissioner Willeke and duly seconded by Commissioner Hart to **approve the Consent Agenda** as presented. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Willeke and duly seconded by Commissioner Hart to approve the **Mobile or Manufactured Home Permit Application (MP18-05)** for **Daniel J. Korf** to use for housing on the SE1/4SW1/4-18-3N-51W. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Willeke and duly seconded by Commissioner Hart to ask the Chairman of the Board to sign the Calendar Year 2018 **EMPG-LEMS Grant Activities Work Plan Template** for state reimbursement. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Willeke and duly seconded by Commissioner Hart to approve the **Request for Capital Purchase for Road and Bridge** to purchase a **2013 Worksite Pro CP18 Cold Planer** from 4-Rivers Equipment, LLC to be used for patching asphalt county roads at a cost of \$9000. The Worksite Pro will be paid for and used by Road and Bridge Districts 1-2-3. On roll call vote, all votes being yes, the motion passed.

Commissioner Hart will talk to Shane Watson at the Town of Akron to get the status about the repairs to the hole in the street at the Nursing Home today.

Commissioner Laybourn stated she would like to hold off one week until the county attorney is present before **hiring a Finance/Human Resources Team Member**. Laybourn stated she also thought Tony Wells should be in on the selection and decision. Commissioners Hart and Willeke didn't think the hiring should be postponed. Commissioner Willeke stated that the job description was discussed prior to publishing the job announcement. The entire Board agreed that the description in the job announcement was appropriate and that a very detailed job description was not necessary since there were always one time tasks that would be too numerous to list in a job description.

It was moved by Commissioner Willeke and duly seconded by Commissioner Hart to **offer the Finance/Human Resources Team Member position to Nancy Lightle**. On roll call vote, Commissioners Willeke and Hart voted yes, Commissioner Laybourn voted no. The motion passed.

Chairman Laybourn asked if the other Commissioners wanted her to get Annie Kuntz to discuss how Kuntz thinks the DRIVES (Motor Vehicle software upgrade) training reimbursement should be handled: Clerk and Recorder Wahl explained that the Department of Revenue reimbursed employees who attended training for mileage and meals (paid for by individual employees). The Department of Revenue pays a per diem reimbursement. The county pays from receipts. The check from the Department of Revenue was deposited in the County General Fund and vouchers were made for the reimbursements to the individuals for their mileage at the per diem rate set by the Department of Revenue and paid out of the Clerk and Recorder's budget. Wahl explained it was no different than going to Regional or State conference training sessions - the county pays for the conference registration, meals, mileage and room. In both scenarios the training is job related and salaries were paid by the county. The conference payments come out of the Clerk and Recorder's budget. The DRIVES reimbursements came out of the Clerk and Recorder's Budget. This time a check came from the Department of Revenue that supplemented the General Fund. It was not put into the Clerk and Recorder's budget. *Wahl explained that she was following the recommendations of Scott Szabo, auditor for Washington County.* Compensation time was earned for time worked over 40 hours for the same week. Some employees worked at the Washington County Clerk and Recorder's office after training

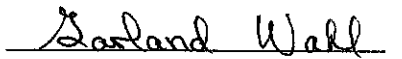
(8:00 am to 5:00 pm in Sterling) until 7:00 p.m., 10:30 p.m., and 8:30 p.m. to get efile recording, online renewals, etc. processed. No extra salary was paid.

10:00 County Attorney Madeline Meacham was absent and excused.

10:04 It was moved by Commissioner Willeke and duly seconded by Commissioner Hart to **adjourn the business meeting**. On roll call vote, all votes being yes, the motion passed.

11:28 Meeting was adjourned.

Miscellaneous Discussion Items to come before the Board


Garland Wahl, Clerk of the Board


Lea Ann Laybourn, Chairman Board of County Commissioners