

December 12, 2017

At a regular meeting of the Board of County Commissioners, Washington County Colorado, held at the Courthouse in Akron, Colorado on Tuesday the 12th day of December 2017, there were present:

Terry G. Hart, chairman	present
Leland Willeke, chairman pro-tem	present
Lea Ann Laybourn, commissioner	present
Garland Wahl, clerk of the board	present
Madeline Meacham, county attorney	present

8:00 Invocation

Pledge of Allegiance

Work Session

9:00 Reorg Review

9:30 Sheriff Jon Stivers- Inmate phone service/ update on projects that have been approved

10:00 Public Hearing for Budget

Present at the Public Hearing for the 2018 Proposed Budget were: Commissioners – Terry G. Hart, Leland Willeke, Lea Ann Laybourn; Clerk of the Board – Garland Wahl; Treasurer – Debra Cooper; Assessor – Larry Griese; Sheriff – Jon Stivers; Undersheriff – Robbie Furrow; Sheriff Finance Director – Brittani Kusel; County Attorney – Madeline Meacham; Financial Department - Bobbie Jo Thorpe and Marsha Jesse; Assistant to the Board of County Commissioners - Annie Kuntz; IT Director – Jim Evans; Maintenance Director -Matt Green; Road and Bridge District 1 Supervisor – Jeremy Wells; Department of Human Services - Teresa Traxler; Nursing Home Administrator - Brenda Rhea and Nursing Home Finance Department - Sabrina Hunt; Golden Plains Area Director - Dennis Kaan; Emergency Manager - Bryant McCall; Ambulance Director - Tony Wells; Otis Telegraph – Margie Davidson; Community member – Jessica Filla and Taxpayer - Amy Kneedler

Commissioner Willeke opened the hearing and stated the Budget Resolution and the Annual Appropriation Resolution would be adopted later today. Willeke then reviewed the Budget Summary by Department.

11:58 It was moved by Commissioner Laybourn and duly seconded by Commissioner Willeke to **close the budget hearing**. On roll call vote, all votes being yes, the motion passed.

1:18 Commissioner Hart called the business meeting to order.

Additional items added to the agenda:

- Sheriff Capital Purchase Request
- Road and Bridge District #1 Capital Purchase Request
- Signature allowing Access Security for the Certification of Levies and Revenues Online Application
- Ratify signature of Commissioner Laybourn on VALE Grant
- Adopt Budget Resolution
- Adopt Resolution for Annual Appropriation
- Inventory from Washington County Clinic (what is transferred where and what stays in the building)

1:35 Approve Consent Agenda

1. Schedule of bills for the County from the General, Road & Bridge, Health Care, TV Translator, Landfill, Capital Expenditure and Justice Center Fund payables for December 12, 2017 in the amount of \$110,861.41
2. Nursing Home bills for December 12, 2017 in the amount of \$41,667.64
3. Pioneer Haven bills for December 11, 2017 in the amount of \$1,917.71
4. Minutes from Prior Meetings
 - a. December 5, 2017

It was moved by Commissioner Laybourn and duly seconded by Commissioner Willeke to **approve the Consent Agenda** as presented. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Willeke and duly seconded by Commissioner Laybourn to approve the **Request for Capital Purchase from the Sheriff** to purchase two 2018 Ford Explorers at a cost of \$29,487.58 each. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Willeke and duly seconded by Commissioner Laybourn to authorize the chairman to sign the **Memorandum** from JoAnn Groff, Property Tax Administrator to signify the acceptance of responsibility for the account and credentials issued to the office of the commissioners for the **Property Tax Certification of Levies and Revenues** application. On roll call vote, all votes being yes, the motion passed. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Willeke to ratify the signature of Commissioner Laybourn on the **Victims Assistance to Law Enforcement (VALE) grant**. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Willeke to approve the vouchers for two \$500 amounts from the **Employee Review Committee (ERC)** for cash drawings for employee appreciation and holiday dinner. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Willeke to approve the **Request for Capital Purchase for Road and Bridge District #1 for a Boss V snowplow** for a pickup at a cost \$7593. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Willeke and duly seconded by Commissioner Laybourn to approve the **Request for Capital Purchase for Road and Bridge District #1 for 42" Volvo pallet forks for skid steer** at a cost \$1300. Maintenance Department received the old one. On roll call vote, all votes being yes, the motion passed.

County Attorney Report and Resolutions

1:57 Commissioner entered **into Executive Session** for "Conferences with attorney for the purpose of receiving legal advice on specific legal questions about Nursing Home construction financing." 24-6-402(4)(b) C.R.S.

2:32 It was moved by Commissioner Laybourn and duly seconded by Commissioner Willeke to **close the Executive Session**. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Willeke to accept the email **recommendation of the Republican Vacancy Committee to appoint Dallas Bowin County Coroner** to fulfill the vacancy of Cheryl Kraich as of January 1, 2018. On roll call vote, all votes being yes, the motion passed.

Resolution 108- 2017 RESOLUTION TO ADOPT THE BUDGET

A Resolution summarizing the adoption of the budget for the year 2018 and the allocation of expenditures and revenues for each fund, for Washington County, Colorado for the calendar year commencing on the first day of January, 2018 and ending the last day of December, 2018.

WHEREAS, pursuant to C.R.S. 29-1-103, the Board of County Commissioners of Washington County, Colorado, is required to adopt an annual budget which shall present a complete financial plan by fund and by spending agency within each fund for the forthcoming budget year; and

WHEREAS, pursuant to C.R.S. 29-1-105, a proposed budget has been submitted to the Board for the 2018 budget year by October 15, 2017; and

WHEREAS, as required by C.R.S. 29-1-106, the Board has caused to be published a notice stating that such proposed budget is open for inspection by the public; and

WHEREAS, said notice set a public hearing date of December 12th , 2017 at 10:00 a.m. at the Washington County Courthouse, 150 Ash, Akron, Colorado, and stated that at that time the Board would consider the proposed budget; and

WHEREAS, pursuant to the aforementioned published notice, the public hearing was called to order and jurisdiction was established to proceed; and

WHEREAS, the public hearing was held on this date and time and interested taxpayers were given the opportunity to file or register any objection to said proposed budget as required by law; and

WHEREAS, the Chairman declared the public hearing closed and the budget taken under advisement for further action and consideration; and

WHEREAS, based upon the proposed budget and evidence and testimony received by the Board at the public hearing, the Board has determined to adopt the following budget for fiscal year 2018 pursuant to C.R.S. 29-1-108; and

NOW THEREFORE, be it resolved by the Board of County Commissioners of Washington County, Colorado, as follows:

Section 1. That estimated expenditures for each fund is as follows:

- General Fund - \$ 4,511,693.00
- Road and Bridge Fund - \$ 5,375,505.00
- Telecommunication Escrow Fund - \$ 0.00
- Health & Human Services Fund- \$869,745.00
- Health Care Fund - \$599,104.00
- Nursing Home Operating Fund - \$2,972,927.00
- Pioneer Haven Operating Fund - \$97,883.00
- Medical Reserve Corp Fund - \$10,000.00
- TV Translator Fund - \$44,000.00
- Conservation Trust Fund - \$ 50,000.00
- Contingency Fund - \$ 40,000.00
- Solid Waste Disposal Fund - \$311,293.00
- Solid Waste Closure Fund - \$0.00
- Justice Center Fund - \$3,593,187.00
- Debt Service Fund - \$ 0.00
- Capital Projects Fund - \$367,000.00

Section 2. That estimated revenues for each fund are as follows:

General Fund

- Property Taxes - \$ 3,642,832.00
- Other Revenue - \$ 1,299,309.00
- Beginning Fund Balance - \$3,925,349.00

Road and Bridge Fund

- Property Taxes - \$ 181,989.00
- Other Revenue - \$ 3,787,014.00
- Beginning Fund Balance - \$ 7,169,590.00

Telecommunications Escrow Fund
Property Taxes - \$ 0.00
Other Revenue - \$ 0.00
Beginning Fund Balance - \$ 0.00

Health and Human Services
Property Taxes - \$ 254,784.00
Other Revenue - \$ 633,947.00
Beginning Fund Balance - \$ 977,952.00

Health Care Fund
Property Taxes - \$ 0.00
Other Revenue - \$ 828,805.00
Beginning Fund Balance - \$ 1,084,071.00

Nursing Home Operating Fund
Property Taxes - \$ 0.00
Other Revenue - \$ 3,072,407.00
Beginning Fund Balance - \$ 1,069,202.00

Pioneer Haven Operating Fund
Property Taxes - \$ 0.00
Other Revenue - \$ 111,138.00
Beginning Fund Balance - \$ 102,555.00

Medical Reserve Corp Fund

Property Taxes - \$ 0.00
Other Revenue - \$ 0.00
Beginning Fund Balance - \$ 18,002.00

TV Translator Fund
Property Taxes - \$ 36,398.00
Other Revenue - \$ 3,900.00
Beginning Fund Balance - \$ 77,447.00

Conservation Trust Fund
Property Taxes - \$ 0.00
Other Revenue - \$ 24,150.00
Beginning Fund Balance - \$ 206,510.00

Contingency Fund
Property Taxes - \$ 0.00
Other Revenue - \$ 10.00
Beginning Fund Balance - \$ 231,754.00

Solid Waste Disposal

Property Taxes - \$ 218,386.00

Other Revenue - \$ 60,600.00

Beginning Fund Balance - \$ 975,518.00

Solid Waste Closure Fund (included in Solid Waste Fund)

Property Taxes - \$0.00

Other Revenue - \$ 0.00

Beginning Fund Balance - \$450,633.00

Justice Center Fund

Property Taxes -\$0.00

Other Revenue - \$ 3,800,000.00

Beginning Fund Balance - \$ 4,017,917.00

Debt Service Fund-(included in Justice Center Fund)

Property Taxes - \$ 0.00

Other Revenue - \$ 0.00

Beginning Fund Balance - \$ 330,917.00

Capital Projects Fund

Property Taxes - \$ 72,941.00

Other Revenue - \$ 100.00

Beginning Fund Balance - \$741,281.00

Section 3. That the budget as submitted, amended and herein above summarized by fund, be, and the same is hereby approved and adopted as the budget of Washington County for the 2018 fiscal year.

Section 4. That the budget as hereby approved and adopted shall be signed by the members of the Board of County Commissioners and made a part of the public record of Washington County, Colorado.

Certified this 12th day of December 2017, at Akron, Colorado.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 12th day of December 2017, by Commissioner Laybourn who moved its adoption. The motion was seconded by Commissioner Willeke and on roll call vote, all votes being yes, the resolution was adopted.

RESOLUTION 109-2017
ANNUAL APPROPRIATION FOR THE FISCAL YEAR
JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

A resolution summarizing the budgetary appropriations of the Board of County Commissioners of Washington County for the year 2018 and the allocation to the various funds.

WHEREAS, pursuant to C.R.S. 29-1-108, the Board of County Commissioners of Washington County is required to enact a resolution making appropriations for the ensuing fiscal year; and

WHEREAS, the statute requires that said action be taken prior to the beginning of the next fiscal year but after adoption of the County budget for said current fiscal year; and

WHEREAS, by prior action on the 12th of December, 2017, the Board adopted Resolution Number 108-2017, which approved a budget for fiscal year 2018; and

WHEREAS, pursuant to the aforementioned statute, the Board of County Commissioners by adoption of this resolution hereby appropriates such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of Washington County, Colorado, for the next fiscal year.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Washington County that the following appropriations are hereby made to the following funds as required by law:

1. To the General Fund of said County for the ordinary expenses including salaries, supplies, and funds previously appropriated for fee funds, and all other incidental expenses of said county the sum of \$4,511,693.00.
2. To the Road and Bridge Fund for the purpose of maintaining existing public roads and bridges and buildings, new roads, and bridges and incidental highway expenses, the sum of \$5,375,505.00.
3. To the Telecommunications Escrow Fund for the purpose of repairing roads after newly constructed telecommunications projects are completed, the sum of \$0.00.
4. To the Health and Human Services Fund for the purpose of rendering general assistance, aid to dependent children, aid to the blind, old age pensions and other programs authorized by statute, the sum of \$869,745.00.
5. To the Health Care Fund in the sum of \$599,104.00.
6. To the Washington County Nursing Home Operational Fund for the purpose of providing a residential home environment for the elderly population, including skilled 24 hour nursing, dietary needs and companionship in the initial sum of \$2,972,927.00.
7. To Pioneer Haven for the purpose of providing low income housing possibilities primarily to the residents of Washington County in the sum of \$97,883.00.

8. To the Medical Reserve Corp Fund- \$10,000.00.
9. To the TV Translator Fund, for the purpose of maintaining a television translator system the sum of \$44,000.00.
10. To the Conservation Trust Fund the sum of \$50,000.00.
11. To the Contingency Fund for the purpose of meeting emergency expenses created by storms, floods or other unforeseen events which expenses may be necessary for the welfare of citizens of said county, the sum of \$40,000.00.
12. To the Washington County Solid Waste Disposal Fund for the maintenance and daily operations of the Washington County sanitary landfill, the sum of \$311,293.00.
13. To the Washington County Solid Waste Closure Fund- \$0.00.
14. To the Justice Center Fund for the purpose of maintaining the Washington County Justice Center, the sum of \$3,593,187.00.
15. To the Debt Service Fund the sum of \$0.00.
16. To the Capital Projects Fund for the purpose of long-term capital improvements such as purchase of vehicles, computers and other county capital improvements, the sum of \$367,000.00. Expenditures from this fund may only be made with prior approval by the Board of County Commissioners

To the extent which such appropriations may be necessary or desirable, the levies certified by all government subdivisions and agencies collecting taxes through the office of the County Treasurer of Washington County, Colorado are now approved and such respective sums appropriated.

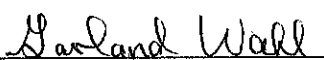
Certified this 12th day of December, 2017, at Akron, Colorado.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 12th day of December, 2017, by Commissioner Willeke who moved its adoption. The motion was seconded by Commissioner Laybourn and on roll call vote, all votes being yes, the resolution was adopted.

3:00 Public Comment Time

County Commissioner reports

Miscellaneous Discussion Items to come before the Board


Garland Wahl, Clerk of the Board


Terry G. Hert, Chairman Board of County Commissioners