Washington County Commissioner’s office is seeking applicants for the following position:

**Full Time Property Transfer Technician-Assessor’s Office**

The position of Property Transfer Technician is a full time position working Monday through Friday from 8:00am to4:30pm under the supervision of the County Assessor.  Applicants must have good oral and written communication skills, able to lift 15 to 20 pounds, and able to climb stairs. Experience should include a general knowledge and / or background in office etiquette, customer service skills, computer and telephone skills, the ability to operate a 10 key calculator, proficiency with MS Office products, good math skills (especially fractions) and other various office duties.  Detailed job descriptions are available with the application packet.  Wage is $12.40 to $15.00 per hour depending on experience.

Applications are available online or can be picked up in the Commissioner’s Office, 150 Ash Avenue, Akron, CO 80720. (970-345-2701). Please submit applications to the Washington County Administration Office by 4:30 p.m. August 2, 2021.

Washington County is an equal opportunity employer.